## SGA NEWSLETTER

Foremost, thank you all for your participation in this organization! I am excited to serve as SGA's President this year. Special thanks to the members of the board and our committee chairs and members—I know together we will accomplish a lot this year.

2016 is slated to be a fantastic year. Our fall annual meeting will be held in Savannah, Georgia. The last time the meeting was held in Savannah in 2009, SGA celebrated its fortieth anniversary. Now we have the chance to return again and this time we get to do it while partnering with the Society of Florida Archivists. 2016 is also exciting because the Society of American Archivists will be coming to Atlanta for its annual meeting—what a wonderful opportunity for us! I would like to look at this as a time in which SGA can really shine. I am energized by the professional development activities that will be taking place this year in our state and hope you will be too.

Another reason 2016 is going to be a great year for SGA is due to the dedicated work of our Strategic Plan Task Force and the input provided by our membership. The 2016-2020 Strategic Plan for SGA will begin to go into effect this year. The plan outlines our core organizational values and the strategic priorities for SGA as a whole. This plan will allow us to direct our resources and energy toward established goals in line with our mission and vision.

Thank you all for allowing me to serve. I am looking forward to it!

Brittany Parris, President



The 2016-2020 Strategic Plan will go into effect this year



**UBLICATION OF THE SOCIETY OF GEORGIA ARCHIVISTS** 

## **NEWS**

### NEW DISABILITY ARCHIVE CREATED AT UGA'S RUSSELL LIBRARY



The Richard B. Russell Library for Political Research and Studies announced in October 2015 the creation of the Georgia Disability History Archive. In embarking on this new initiative, the Russell Library, seeks to document the vital and transformative work undertaken by disability activists, advocates, and organizations and, crucially, the experiences of persons with disabilities in the state of Georgia. Major collecting areas include accessibility, activism and social justice, citizen advocacy, independent and community living, self-advocacy, education, employment, recreation, culture and pride. To date, the Russell Library has received nearly 20 collections of personal papers and organizational records, including the records of the Statewide Independent Living Council of Georgia and the papers of activist Eleanor Smith.

Since 2013, the Russell Library has been a partner in the Georgia Disability History Alliance (GDHA), a group of advocates, activists, organizational leaders, researchers and others collaborating to preserve the state's disability history. The Alliance was founded that year by representatives from Atlanta's Shepherd Center and UGA's Institute on Human Development and Disability (IHDD). The GDHA recently received the 2015 Award for Advocacy from the Georgia Historical Records Advisory Council.

On October 23, the Russell Library and IHDD co-sponsored the first annual Georgia Disability History Symposium: Stories of Advocacy and Action. Panelists addressed topics including disability rights and justice, de-institutionalization, the power and impact of the Olmstead decision, citizen advocacy and self-advocacy, and what the future holds, 25 years after the passage of the Americans with Disabilities Act.

Earlier this year, the Russell Library received a small grant from UGA School of Social Work's Center for Social Justice, Human and Civil Rights, to support its processing efforts. Several collections will be opened for research in early 2016.

Mat Darby, Russell Library, University of Georgia

#### ARCHE ARCHIVES COUNCIL FOUNDED

On August 4th, 2015, the Atlanta Regional Council on Higher Education (ARCHE) launched a new Council representing archivists affiliated with member institutions of higher education and partners in education. Tracey Johnson opened the meeting by welcoming the new members of the Archives Council on behalf of ARCHE and the Library Council and charging the group with fostering communication, advocacy and collaboration, and facilitating and promoting use of their respective archival collections. The formation of the Archives Council was the realization of an idea by Lamar Veatch of the Georgia Archives to create a standing sub-committee of the Library Council dedicated to the specialized work and needs of archivists within ARCHE member institutions. The recent addition of the Georgia Archives to the University System of Georgia underscored the need and value of such an organization, and the ARCHE Archives Council was the result.

After a short welcome, members elected their first officers: Dr. Tamara Livingston, Executive Director of Museums, Archives & Rare Books at Kennesaw State University was elected as Chair; Andrea Jackson, Head of the Archives Research Center at Atlanta University Center Robert W. Woodruff Library was elected as Vice Chair; and Mat Darby, Head of Arrangement and Description at the Richard B. Russell Library for Political Research and Studies at the University of Georgia was elected as Recording Secretary.

ARCHE was founded in 1938 as the Univer-

sity Center in Georgia for the purposes of sharing resources, avoiding duplication and fostering collegiality among the faculty. Today ARCHE represents 20 public and private institutions, including institutions with educational missions such as the Kenan Research Center at the Atlanta History Center and the Georgia Archives. ARCHE acts as an advocate for the colleges and universities in the region and has launched a number of beneficial programs including cross registration, interlibrary sharing, and cooperative purchasing.

The Archives Council has already set to work interpreting the result of a membership survey to set goals and priorities for the following year. Among the top archival concerns expressed by members were digital archives and technology, collection management issues and outreach and advocacy. In addition, members expressed the desire to engage in professional development and training opportunities, foster communication and collaboration, and develop collaborative grant projects. With these objectives in mind. the ARCHE Archives Council will work closely with colleagues at the Society of Georgia Archivists and Lyrasis, taking advantage of programs and resources already in place or developing new programs and resources.

The Executive Team (Tamara, Andrea and Mat) are honored by the opportunity to serve on the Archives Council and excited by the new possibilities for advocacy, collaboration and communication among our peers and colleagues in the Atlanta metro region.

# REPORT FROM EDWARD WELDON SCHOLARSHIP WINNER: CHRIS LOTT

I had the privilege and pleasure, via SGA's Edward Weldon Scholarship, of flying up to Cleveland, OH for the annual meeting of the Society of American Archivists, August 17-22. Anchored at the Cleveland Convention Center located downtown along the bank of Lake Erie, the conference brought together archivists from all over the country for the airing of archival grievances and the sharing of archival successes, and was all-in-all a very enjoyable and enlightening experience for me.

I tried to approach the conference with specific foci (metadata and digital objects, film, outreach), while also indulging in the more general events I found interesting. Here are some highlights: The Metadata and Digital Object Roundtable Wednesday evening featured three lightning debates. Debate 1 was on the merits of mass digitization vs. boutique-style digitization. One of the pro-mass digitization arguments went something like: experienced digital humanities researchers want to be able to harvest information unhampered by how archives arrange things. Selective digitization, goes the boutique-style argument, creates more navigable sets of information and the selective mindset can exclude content with negligible research value, resulting in more rapid creation of more pertinent content. Debates 2 and 3 covered the management of digital objects vs. digital files and the viability of crowdsourcing, respectively, all of which made for a very entertaining presentation of current dialogues in digital archiving.

In addition to the actual content of the many discussion panels, tours, and lectures I attended, I learned a great deal about how big conferences work and how best to make them work for you. Because of the conference's girth, and the sheer volume of presenters and slots, a lot of what you are supposed to get out of sessions has to do with becoming acquainted with the existence and gist of a research project or organization or digital archiving tool and to then do some investigating of your own into the aspects that most interest you (which means I have my work ahead of me). In this way, conferences amount to progress reports on what issues individuals and institutions are facing and what technological means and workflows they're using to handle the tasks-at-hand.

I would like to thank SGA for creating an opportunity for me to immerse in and meditate on the challenges that come up over the course of the archiving workday (but without any accompanying time for contemplation), to bounce ideas off colleagues and see what other solutions are being developed for shared problems. I am now convinced that having time for professional development free from the everyday routine is vital to maintaining a strong sense of agency over big-picture issues.

# PRESERVATION POINTERS

**Audiovisual Digitization** 

There are many things to take into consideration during digitization, but before embarking on your exciting new audiovisual project ask yourself these questions about the physical objects you're preparing.

Are the items copy protected? Cassette formats have tabs, buttons, or other record protection mechanisms that will prevent them from being recorded over during playback. See the University of Illinois' Preservation Self Assessment Program's page on Record Protection Mechanisms for images and instructions on how to do this at http://bit.ly/1NQy89Y. This should be done while processing AV collections, but it's good to double check while preparing for digitization.

Are any of your items dirty or moldy? Separate moldy materials to prevent active mold from spreading. If you're digitizing in-house, incorporating cleaning time into the workflow will be important. Communicate with your vendor about cleaning processes if you're outsourcing.

Will the items be safe while in transport? Prepare your materials well whether they're being sent down the hall or across the country. Ensure that while they're waiting for digitization they're stored in a preservation quality environment with a stable temperature and RH suitable for the materials.

The 2016 NEH Preservation Assistance Grant deadline is May 3, 2016. LYRASIS is offering free informational webinars on February 15 and March 9th.

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Annie Peterson, LYRASIS



**NATIONAL ARCHIVES & RECORDS ADMINISTRATION (NARA):** On June 17, 2015 NARA Bulletin 2015-01 laid out a timeline for when permanent records should be transferred to NARA. Records should be transferred no earlier than 15 years for unclassified records and 25 years for classified records. The bulletin states that "Agencies should transfer legal custody of permanent records only when business use has ceased and the passage of time has lessened the sensitivity of the records."

On July 15, 2015, NARA made four more Julius and Ethel Rosenberg Grand Jury transcripts (105 pages) available online. Three of the transcripts—one for David Greenglass and two for Max Elichter—were released in full. Another Elichter transcript was released with redactions. The transcripts were released due to the deaths of Greenglass and Elichter in accordance with a 2008 court order. Only transcripts relating to the testimony of William Danziger remain sealed.

On October 2, 2015, NARA announced its digitization priorities for the next 18-24 months based on public feedback. Most of the records requested were of genealogical interest or related to specific research themes such as diplomacy, law enforcement, and intelligence. The list can be found online.

NARA announced it was renewing its digitization partnerships with FamilySearch and Ancestry.com on October 14, 2015. The new agreement allows segments of large collections to be posted immediately, rather than when the entire collection is completed; spells out partners' responsibilities regarding personally identifiable information; and shortens the embargo period by 12-24 months by having the embargo start when the material is scanned, not when the collection is completed.

On November 2, 2015, NARA announced a digital partnership with the National Collection of Aerial Photography (NCAP; Edinburgh, United Kingdom, http://ncap.org.uk/) to digitize

150,000 canisters of World War II aerial photography. The photographs, taken by the U.S. Air Force and Navy as a part of military reconnaissance and mapping projects, are part of the Defense Intelligence Agency records at NARA. The project is expected to take five years.

ELECTRONIC RECORDS: NARA released Bulletin 2015-02, "Guidance on Managing Electronic Messaging," on July 29, 2015. This bulletin covers electronic messaging other than email such as google chat, SMS, Google Voice, and Snapchat. It stresses that messages created or received in the course of agency business, even in a personal account, are federal records and gives general guidance on how to handle this type of electronic record. On August 26, 2015, NARA's Chief Records Officer Paul Wester stated that NARA was communicating with agencies to see if they were able to meet the December 2016 deadline to develop email records management systems and as a result of this will re-evaluate how "success" is defined at the end of 2016.

**SMITHSONIAN INSTITUTION:** On June 19, 2015, the Smithsonian and Family Search International released 1.5 million digitized images from the Freedmen's Bureau records held by NARA. These records contain the names of up to 4 million former slaves.

The Smithsonian launched the Smithsonian Online Virtual Archives (SOVA; http://sova.si.edu/) on October 27, 2015. The site provides access to EAD-encoded collection descriptions and associated digital content such as correspondence, diaries, field notebooks, photographs, scrapbooks, sketchbooks, technical drawings, and sound and video recordings.

LIBRARY OF CONGRESS: On March 31, 2015, the Library acquired 540 rare Civil War stereographs from the Robin G. Stanford Collection. They include President Lincoln's funeral procession in 1865 and views of South Carolina in 1860-1861. The Library also announced the acquisition of comedian Jerry Lewis' papers on September 14, 2015.

The Library of Congress, WGBH Boston, and Corporation for Public Broadcasting launched a new website www.americanarchive.org on April 7, 2015 as part of the American Archive of Public Broadcasting. The site makes available American public radio and television content from over 120 public broadcasting organizations across the



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The American Folklife Center published 25,000 pages from the Lomax Family manuscripts online on October 15, 2015. The material was created primarily by folklorist Alan Lomax in the 1940's and 1950's. More than 350,000 pages from other members of the family of folklorists will be published during the next year. American folk musician David Bromburg donated his papers to the American Folklife Center on October 29, 2015. The collection includes correspondence, notes, photographs, posters, programs, and audio and video recordings pertaining to his musical career.

**FOIA:** On March 16, 2015, the White House announced that it was ending the FOIA obligations of its Office of Administration, which for forty years has provided broad administrative support to the White House including the archiving of emails.

On July 9, 2015, seven agencies—the Environmental Protection Agency, the Millennium Challenge Corporation, the National Archives and Records Administration, the Office of the Director of National Intelligence, and the Departments of Defense, Homeland Security, and Justice—announced that they would be taking part in a six month pilot program exploring a "release to one, release to all" policy for responding to FOIA requests. Under this policy once a record has been released due to an FOIA request it would be published online to make it available to the general public.

DECLASSIFICATION: On June 3, 2015, ISOO released its fiscal year 2014 report. In 2014 there was a 20% reduction in original classification activity and a 3% drop in derivative declassification decisions. Mandatory declassification reviews resulted in the declassification of 372,134 pages in their entirety and 190,654 pages in part. All other declassification reviews resulted in the declassification of 27,819,266 pages of the 64,627,008 pages reviewed. The estimated costs of classification rose to \$7.57 billion, and 72% increase over 2013. Some of the increase can be attributed to new initiatives in wake of several serious security breaches and a change in how the Department of Defense collects cost data.

MULTIPLE
FEDERAL
AGENCIES PILOTING PROGRAM "RELEASE TO
ONE, RELEASE TO
ALL" POLICY
FOR FOIA REQUESTS

#### **SGA MEMBERSHIP ACTIVITIES IN 2015**

The 2015 Membership Committee got off to a great start with our first ever Networking Mixer on March 11, 2015. SGA partnered with the Metro Atlanta Library Association (MALA) and the Georgia chapter of the Special Libraries Association (SLA). Members of the three organizations met at Makan, a restaurant located in downtown Decatur, Georgia for a unique, informal networking opportunity and happy hour. Special thanks to Ernie Evangelista (SLA) and John Stephens (MALA) for their help in bringing our three organizations together. Based on the success of this year's event, the Membership Committee would like to continue pursuing future collaborative opportunities and events.

Several SGA members also participated in a tour of the David J. Sencer CDC Museum on Friday, June 12, 2015. The museum's Historic Collections Manager, Mary Hilpertshauser, welcomed the SGA group, led us through the museum's exhibits, and shared stories about the history of the Centers for Disease Control and Prevention. Tour participants also had a chance to view the special exhibit, GYRE: The Plastic Ocean. Afterwards, the group gathered in the museum classroom for an informal chat with Ms. Hilpertshauser about historical collections and the challenges faced by information professionals.

SGA also co-sponsored another event with SLA, Georgia Archives, and MALA over the summer. On August 10, Chris Vinson (Clemson University) gave a presentation at Oglethorpe University on the Open Parks Network, a digital archive project. For additional information about the project, visit https://openparksnetwork.org/.

We formally wrapped up our 2015 activities with a tour of the Atlanta Monetary Museum of the Federal Reserve Bank of Atlanta on October 6, 2015. Special thanks to Meredith Rector and Amy Hennessey of the Federal Reserve Bank of Atlanta for taking the time to chat with us and for the tour! Best wishes to incoming Membership Committee Chair, Wendy Hangenmaier. 2016 will be just as exciting if not better!



Brittany Parris, 2015 Membership Committee Chair

Meredith Rector (AMM) with tour attendees (in alphabetical order): Laurel Bowen, Rosa Dickens, Geoffrey Hetherington, Stacy Jones, Jean Lieffers, Rex Lieffers, Polly Nodine, Brittany Parris, Amanda Pellerin, Kelly Pepper, and Ryan Rutkowski

# INSTITUTIONAL NEWS

EMORY UNI-VERSITY'S MARBL IS NOW THE STUART A. ROSE MANU-SCRIPT, AR-CHIVES, AND RARE BOOK LIBRARY. Emory University's Manuscript, Archives, and Rare Book Library is now the **Stuart A. Rose Manuscript, Archives, and Rare Book Library**. Mr. Rose is a rare book collector, graduate of Emory's Goizueta Business School, and a long-time friend and supporter of the library.

Atlanta University Robert W. Woodruff Library is featuring the exhibit, "Start Something: Activism and the Atlanta Student Movement" from October 15, 2015- March 31, 2016. The exhibit documents how students from the Atlanta University, Clark College (now Clark Atlanta University), Morehouse College, Morris Brown College, the Interdenominational Theological Center, and Spelman College strategized and worked together to stage protests in the 1960s. The exhibit also highlights the continuing struggle for social justice in the U.S. with photographs from recent Black Lives Matter protests held in Atlanta.

Dr. Meredith Evans, has been appointed as Director of the **Jimmy Carter Presidential Library and Museum**, effective November 29. Dr. Evans comes to the Carter Presidential Library from Washington University in St. Louis, where she oversaw the Department of Special Collections. Dr. Evans also has held senior leadership positions at George Washington University and the University of North Carolina at Charlotte. She has taught library science courses at several universities, including Clark Atlanta University, and recently published *Modern Special* 

Collections: Embracing the Future While Taking Care of the Past, in which she discusses the strategic thinking needed to ensure the history and cultural memory reflected in collections. She earned a Ph.D. from the University of North Carolina at Chapel Hill, a Master of Library Science from Clark Atlanta University, and Master's Degree in Public History at North Carolina State University.

The University of West Georgia has completed processing the papers of William G. Roll (1926-2012), a parapsychologist who investigated poltergeists, co-coined the term recurrent spontaneous psychokinesis (RSPK) with J.G. Pratt while at Duke University, and frequently guest starred on the television show Unsolved Mysteries. Dr. Roll and the Psychical Research Foundation relocated to Carrollton, Georgia from North Carolina in 1986 and Roll brought a world renowned reputation to the Psychology Department at the University of West Georgia. The nearly 200 feet of archival materials include photographs and audio recordings of his international poltergeist investigations and kitchen cutlery bent into curlicues allegedly using only the power of the mind. A detailed finding aid is available online.

The Georgia Historical Society is honored to have partnered with the Digital Library of Georgia on the award winning project, "America's Turning Point: Documenting the Civil War Experience in Georgia." The project received the Georgia Historical Records Advisory Council 2015 Award for Excellence in Documenting Georgia's History. This vast collection, now available online to researchers around the world, was funded by a Digitizing Historical Records grant from the National Historical Publications and Records Commission. It contains approximately 113,777 items from collections belonging to GHS, the Atlanta History Center, and the Hargrett Rare Book and Manuscript Library at the University of Georgia that will now be freely available online.

The **Digital Library of Georgia** is pleased to announce the re-release of the enhanced Southern Israelite Archive. The Southern Israelite Archive provides access to issues from 1929 to 1986. Consisting of over 48,000 newspaper pages, the website provides historical images that are both full-text searchable and can be browsed by date.

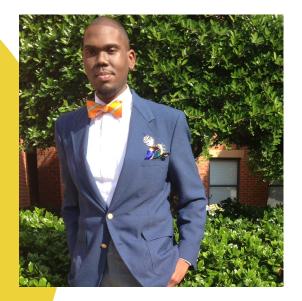






## MEMBER SPOTLIGHT

Interview by Mary Katherine Barnes



Derek Mosley

works at the Atlanta
University Center
Robert W. Woodruff
Library as the Assistant
Head of the Archives
Research Center. He
holds an M.S. in
Archive Management
from Simmons College
in Boston and a B.A. in
History from
Morehouse College.

How long have you been a member of SGA? I have been a member of SGA for a year and a half. During this time I have been able to connect with members all over the state. I also serve as member of the Education Committee.

What attracted you to the archives profession? While pursuing my undergraduate degree at Morehouse College I was able to be a part of a library recruitment internship at the Atlanta University Center Robert W. Woodruff Library. I was mentored by Karen Jefferson and I knew that was what I wanted to do for the rest of my life.

How long have you been at your institution, and what roles have you had there? I started in March 2014. I lead the processing of collections, serve as a liaison to our Digital Services Unit, chair the Library's first archives travel award committee and serve on a team in charge of migrating Archivists' Toolkit to ArchivesSpace as well as work to achieve our departmental goals.

What is your favorite part of your job? I truly enjoy interacting with our researchers. They have a broad range of topics they are interested in and able to tell me interesting items that are within our collections.

What's the most interesting piece that you have come across while processing? While processing the Josephine Dibble Murphy Collection I discovered a letter that was sent to the president of Atlanta University by W.E.B. DuBois requesting to start a journal called Phylon, a review of race and culture. It was also signed by DuBois.

What are your hobbies or favorite pastimes? I really enjoy reading, trying new restaurants and watching television shows. My favorite show is Judge Judy.

Kaye Michew retired from the **Troup County Archives as Executive Driector following 32** years of service. Minchew is a fellow of both the Society of American Archivists and the Society of Georgia Archivists. She received the Lifetime Achievement Award from the Georgia Historical Records Advisory Board in 2007 and the **Outstanding Achievement Award** from the Historic Chattahoochee Commission in 2002. In 2010 she testified before Congress on behalf of the National Historical **Records and Publications** Commission (NHPRC). Michew has two books slated for publication in 2016.

Richard Pearce-Moses retired in July 2015 after working more than thirty years as a professional archivist. He was the director of the Archival Studies Program at Clayton State University, moving to Georgia to start the program in 2010. "It was exciting to start a program that focused on digital archives. At the same time, it was a bit intimidating, as my career was as a practitioner, not an educator." Pearce-Moses took the program online so that it would be available to people across the country and accessible to practitioners who sought an advanced degree focusing on electronic records.

### MEMBER NEWS

**E. Lee Eltzroth**, independent scholar, presented on "Portraiture in Georgia," at the University of Virginia's one-day conference *Photographing the Reimagined Self: Early Black Portraiture in South Africa and the United States*, at their invitation. The conference took place May 21, 2015 at the Harrison Institute, Small Special Collections Library.

**Valerie Frey** published a book with the University of Georgia Press entitled *Preserving Family Recipes: How to Save and Celebrate Your Food Traditions.* Now a full time writer and contract archivist, Ms. Frey served as SGA President in 2007.

**Joshua Kitchens** is now Director of the Archival Studies Program at Clayton State University.

**Tony Parrott** was awarded the 2015 Award for Local History Advocacy from the Georgia Historical Records Advisory Council in recognition of his many contributions to the Research Center of the Fayette County Historical Society.

**Angela Stanley** has been promoted to Head of Archives & Special Collections for the Athens Regional Library System. Ms. Stanley previously worked for the System as Heritage Room Librarian at the Athens-Clarke County Library.

# PROVENANCE IN THIS ISSUE

The latest issue of *Provenance* (Vol. 33, No. 1) represents the voices of students and new professionals. It was produced - start to finish - by members of SAA's SNAP (Students and New Archives Professionals) Roundtable. This was an opportunity for SNAP members to be responsible for the content of an entire issue, including soliciting articles, serving as peer-reviewers, and editing content. Cheryl Oestreicher, *Provenance* editor, provided guidance and direction to the guest SNAP editors, Caitlin Wells and Roxanne Dunn. The issue is available online at:

#### http://digitalcommons.kennesaw.edu/provenance/

Ethics of Access in Displaced Archives by Samantha R. Winn

What's Next for Digital Outreach and Archives: A Swedish Perspective by Lisa Huntsha

A Vibrant and Vocal Community: Establishing an Archival Outreach Plan for the LGBTQ Community in Utah and Similar States by Julia Huddleston If We Were Without A History: The Preservation of Women's History—Collection, Development & Continuing Importance by Nathalie Belkin Archives as Artifacts: Authenticity, Preservation, and Significant Properties in Microfilm and Digital Surrogates by Jamie A. Patrick-Burns How Archives Shape our Collective Memory: A Re-examination of the Library of Congress' American Memory Collection of The 1936-1938 Federal Writers Project's Collection of Former Slave Narratives and Concomitant Questions of African American Cultural Knowledge Production by Renee Neely

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for archival products and services at the discretion of the SGA Board and Newsletter Editor. To submit content or to request additional information, please contact Blynne Olivieri: **bolivier@westga.edu** 

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