

# SGA Newsletter

*A newsletter of the Society of Georgia Archivists*

## Georgia Archives Month Goes Web 2.0

*Feature Story by*

Carol Waggoner-Angleton



The photograph shows a seemingly traditional Georgia Archives Month Committee meeting on September 1, 2011 for the signing of the proclamation with Governor. Nathan Deal proclaiming October as Georgia Archives Month. But oh, the changes behind the scenes!

One of the biggest changes this year was creating a presence for Georgia Archives Month on Facebook. With "Georgia History—Worth Saving!" as this year's theme, the Georgia Archives Month committee vowed to utilize every venue to spread awareness of Georgia Archives Month and the importance of saving Georgia's historical materials. The committee decided to include social media tools in their awareness campaign along with traditional posters, flyers, and mailing lists. The GAM committee encourages all SGA members to friend the site on Facebook and to recommend this site to all your Facebook friends.

Another behind-the-scenes change was the removal of the old Georgia Archives Month event planning guide from the webpage and the substitution of links to various resources from the Society of American Archivists and the Council of State Archivists. The archive of GAM past activities was left intact.

The committee also continued to revise and update the mailing list to reach as many institutions as possible but to eliminate costly duplicate mailings. Let's hear it for more bang for less bucks!

Article continued on p.2



**The Society of  
Georgia Archivists:  
preserving the past  
for the future.**

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“The GAM committee encourages all SGA members to friend the site on Facebook and to recommend this site to all your Facebook friends.”

## Georgia Archives Month Goes Web 2.0 continued

The GAM committee, consisting of seven SGA members and chaired by Tamara Livingston and Bridget Lerette, would like to thank the SGA membership for their support of Georgia Archives Month. All of the committee members remain dedicated to the spirit of Archives Month and we encourage our colleagues to join the GAM committee in the upcoming year.

But for right now, take a look at the history being saved at institutions across the state. Go to a church in Woodstock, fly a DC3 with Delta, play baseball with the Atlanta Crackers at Georgia State University, learn how to chart your house's family tree with the Georgia Archives, or save some Jaguar history at Augusta State University. To see more “Georgia History—Worth Saving!,” check out the Georgia Archives Month site on Facebook, and have an interesting and illuminating time pursuing “Georgia History—Worth Saving!”

## SGA News

### Mentee Registration Begins!

Are you looking for professional guidance or to improve your understanding of professional practices? The Mentoring Committee has assembled an amazing pool of mentors this year who are eager to share their skills and knowledge with you. Mentee registration will open on November 3rd to all SGA members. Registration forms will be available at the Mentoring Program web page (<http://soga.org/involvement/mentoring>) and while you're there, be sure to check out our online mentor bios!

The Mentoring Committee will also have a table at the annual meeting. Stop by to learn more about the program or register as a mentee. Be sure to join us for the Mentor/Mentee Meet and Greet at the annual meeting on November 3rd, 4:15- 4:45pm.

### Provenance

*Provenance*: The Journal of the Society of Georgia Archivists, a peer reviewed academic publication, seeks articles on archival theory and practice in the United States for the 2011 issue. Please note that the content of the journal is not limited to the state of Georgia, and articles of regional or national significance are encouraged. Articles on archival topics outside of theory and practice which meet publication standards will also be considered. Typical papers should be 10-20 pages, double spaced, and should be formatted according to the Chicago Manual of Style. For additional information, or to make a submission (in Word format), contact Brian Wilson at: [brw71@yahoo.com](mailto:brw71@yahoo.com). You can also visit the website of the Society of Georgia Archivists (at [www.soga.org](http://www.soga.org)) to read more about Provenance and the requirements for submitted articles.

### David B. Gracy II

Gracy retired at the end of the spring term and have been named Governor Bill Daniel Professor of Archival Enterprise Emeritus of the University of Texas at Austin.

### SGA Annual Meeting 2011: Call for Poster Presentations

Do you have a recent project or research that you would like to share?

Present a poster of your work at the Society of Georgia Archivists Annual Meeting on November 3-4, 2011. We invite poster presentations from archival professionals and students—including undergraduates—and master and doctoral students.

Our Annual Meeting program theme is “Real World Solutions: Policies, Procedures and Technology for Archives.” Share your “real world” experiences, research and strategies with us!

Posters may describe applied or theoretical research that is completed or underway; discuss interesting collections in which you have worked; or report on archives and records projects in which you have participated (e.g., development of finding aids, public outreach, database construction, etc.).

To reserve an easel for your poster, please e-mail SGA Membership Chair Marie Force at [marie.force@delta.com](mailto:marie.force@delta.com) by November 1, 2011.



## Georgia News continued



### **The South Georgia Historic Newspapers Archive**

Submitted by Donald S. Summerlin

The Digital Library of Georgia is pleased to announce the availability of a new online resource: The South Georgia Historic Newspapers Archive <http://dlg.galileo.usg.edu/sgnewspapers>

The South Georgia Historic Newspapers Archive provides online access to six newspaper titles published in four south Georgia cities (Albany, Americus, Thomasville, and Valdosta) from 1845 to 1922. Consisting of over 81,000 newspaper pages, the archive provides historical images that are both full-text searchable and can be browsed by date.

The archive includes the following south Georgia newspaper titles: Albany News (1870-1883), Albany Patriot (1845-1866), Americus Times Recorder (1881-1921), Sumter Republican (1870-1885), Thomasville Times Enterprise (1873-1922), Valdosta Times (1908-1912). The Digital Library of Georgia will add additional titles from the region over time.

The South Georgia Historic Newspapers Archive is a project of the Digital Library of Georgia as part of the Georgia HomePLACE initiative. The project is supported with federal LSTA funds administered by the Institute of Museum and Library Services through the Georgia Public Library Service, a unit of the Board of Regents of the University System of Georgia.

Other newspaper archives available through the Digital Library of Georgia include the Atlanta Historic Newspapers Archive (1847-1922), the Macon Telegraph Archive (1826-1908), the Athens Historic Newspapers Archive (1827-1922), the Columbus Enquirer Archive (1828-1890), the Milledgeville Historic Newspapers Archive (1808-1920), the Southern Israelite Archive (1929-1986), and the Red and Black Archive (1893-2006). These archives can be accessed at <http://dlg.galileo.usg.edu/MediaTypes/Newspapers.html>

### **Jacob Lawrence and The Legend of John Brown Display at Woodruff Library**

Submitted by Nicholyn Hutchinson

The *Jacob Lawrence and The Legend of John Brown* travelling display will be on exhibit at the Atlanta University Center (AUC) Robert W. Woodruff Library from October 1 through 31. Comprised of twenty-two digital images of silkscreen artwork, the display presents an artistic narrative on the radical abolitionist John Brown's historic raid on Harpers Ferry, Virginia, in 1859. The display was created by the Wayne State University Library Systems in collaboration with the Wayne State Art Collection and generously funded by the Detroit Area Library Network.

In addition to featuring the powerful artwork of Jacob Lawrence's John Brown series, the display panels provide a descriptive overview of Lawrence's life and career; and John Brown's life and involvement in the struggle to end slavery in the United States. Also on exhibit and complementing the travelling display are select publications and correspondence from the Archives Research Center's John Brown Collection.

Visitors of the *Jacob Lawrence and The Legend of John Brown* display will find it to be a rich educational resource. Please visit <http://research.auctr.edu/JacobLawrence> to learn more. To schedule a tour, contact [askref@auctr.edu](mailto:askref@auctr.edu) or call 404-978-2067.

Georgia News continued on p.3



## Georgia News continued



### **Georgia College Special Collections Collaborates with Old Capital Museum to Share Civil War Memories**

Submitted by Kate Pope

In remembrance of the sesquicentennial (150th) anniversary of the Civil War, Special Collections of Georgia College has collaborated with Georgia's Old Capital Museum to create an exhibit describing life during the Civil War. Located in the Old Capital Museum's Barbara Chandler Education Room, "The Civil War: Selections from Special Collections" was designed and created by Katherine Pope (Archival Associate) and Special Collections staff and student assistants. Materials used include rare books, photographs and letters that describe life on the front lines as well as the home front. The exhibit will open on Thursday, October 20th, at 5 p.m., with a ribbon cutting and reception at Georgia's Old Capital Museum. For additional information, please contact Georgia College Special Collections at (478) 445-0988 or [scinfo@gcsu.edu](mailto:scinfo@gcsu.edu).

### **Renovation Will Not Stop Resources**

Submitted by Theresa M. Flynn

The Athens-Clarke County Library is undergoing a major renovation that will add 20,000 square feet of space to the current building, with 2,000 of that going to the expanded and redesigned Heritage Room. Though the Heritage Room had to close for construction on August 1, 2011, our genealogy and local history services continue from the Reference desk. Happily, we were able to move most of the collection's books and microfilm to the Athens-Clarke County Library Reference area, and most of our resources and services are still available to researchers.

All of our microfilm deeds, marriage records, wills and estate records, Freedman's Bureau records, Confederate pension records, death records, city council minutes, Revolutionary War records, and newspapers dating to 1808 are still available, and we have both a simple microfilm reader and a digital microform scanner for patrons to use. As use has been up since we moved into Reference, we do suggest you call ahead (706-613-3650, ext. 356) if you want to use the microfilm to reserve time on one of the machines.

We were able to move all our newspaper abstract books, Civil War reference sets, local Clarke County history books, and almost all of our books about immigration, Native American genealogy, the Revolutionary War, Southern culture (architecture, music, art, gardens), and genealogy resources for the individual states and counties. And now these resources are available whenever the library is open, not just our limited Heritage Room hours: 9am to 9pm Monday through Thursday, 9am to 6pm Friday and Saturday, and 2pm to 6pm on Sunday.

To see before and after packing pictures of the Heritage Room, as well as the resources we now have in the Reference collection, please visit our photo albums on the Athens-Clarke County Library Heritage Room Facebook page: <http://on.fb.me/rtzsPZ>.





## Other Special Announcements

### Georgia Archives Month

October 2011



*Photograph of 4 generations of women in a Georgia Family, taken in 1920-21. From the Leona Strickland Hudson collection at the Valdosta State University Archives and Special Collections. The baby is Leona Strickland, with her mother Rosa Hill Strickland, her grandmother Annie Lee Hill, and her great grandmother, in the middle, Rosaline McCann. The collection of 100 boxes contains letters, images and artifacts documenting many generations of a Georgia family, with items from 1880 to 2008 detailing Georgia's history, women's*

*history, military history, and early travel.*

#### What is Georgia Archives Month?

Archives Month is a way to celebrate the value of Georgia's historical records, publicize the many ways historical records enrich our lives, and recognize those who maintain our communities' historical records. This is the ideal time to call attention to your organization or local government, and its work in preserving Georgia's documentary heritage. The celebration will be publicized across the state through a Governor's proclamation, a poster sent to cultural institutions across the state, our new Facebook page, our web site, newspaper articles, and events at various repositories.

#### How Can I Celebrate?

We encourage you to think of ways in which your organization or local government can celebrate Archives Month in your community. Create an exhibit, host a reception, give tours, write articles, or develop special programs – let your imagination be the limit! To help you, the Society of American Archivists (SAA) has created a [web site](#) with several resources including a sample press release. For additional ideas, please see previous years' activities pages at [GAM past activities](#) and the [Council of State Archivists \(CoSA\)](#). If you will provide information on your planned activity, we will be happy to help publicize your event on the Georgia Archives Month new Facebook page and [web site](#). To submit information about your planned event, please send them to [ga.archivesmonth@gmail.com](mailto:ga.archivesmonth@gmail.com).

#### Need Help?

For additional assistance or information, please contact [ga.archivesmonth@gmail.com](mailto:ga.archivesmonth@gmail.com) or co-chair Bridget Lerette at 404-920-7693.

#### Sponsors

Georgia Historical Records Advisory Board, Georgia Archives, Office of Secretary of State Brian P. Kemp, Society of Georgia Archivists, Georgia Library Association, Walter Hopkins Company, The Coca-Cola Company, Hollinger

Metal Edge Inc., Digital Library of Georgia, Georgia Records Association

### The Converse College Conference on Southern Culture: High Culture/Low Culture, Southern Culture April 11 - 14, 2012

Converse College in Spartanburg, SC, is pleased to announce a Call for Papers for the Converse College Conference on Southern Culture. The focus of this conference is the "big picture" of southern culture, from okra to opera. We are particularly interested in the intersections of "high" and "low" culture in the South, and the ways in which the rich working class and folk elements of southern culture have, in many instances, been reinterpreted, and, some might argue, appropriated, by more traditionally high cultural mediums. We invite papers that examine the unique qualities of diverse southern cultures, interrogate the threads that bind these cultures together, and, we anticipate, propose divergent ways of thinking about the South.

The academic conference will be a key component in a weeklong conversation about modern southern culture that will include featured speakers, panel discussions, literary readings and musical performances. Writers Lee Smith and Hal Crowther will be the keynote speakers. We invite papers from scholars and professionals working in the fields of Literary Studies, History, Religion, performing arts, and southern foodways, and we hope to use conference papers as the basis for scholarly collection of essays.

This conference will continue a proud tradition of "studying the South" at Converse College. In the spring of 1962, the Southern Literary Festival met at Converse and featured Eudora Welty, Flannery O'Connor, and Cleanth Brooks, among others. On the fiftieth anniversary of that event, we propose to examine, not just southern literature, but the wide range of elements of southern culture.

Possible topics include, but are not limited to:

- Religious traditions in the south
- High southern church/low southern church
- Non-Christians in the south
- Contemporary southern drama, or the lack of it
- Visual arts
- Food security issues in the modern rural south
- Images of the south in popular culture
- Urban/agrarian/southern
- Folk arts
- The role of food in southern culture: church, family, community, etc.
- Women are cooks and men are chefs: gender and food
- Why not southern? Does regional mean provincial? Or does it mean a strong sense of place?
- Southern cuisine as haute cuisine
- The evolving role of race in shaping southern culture
- Immigrants and southern culture
- Southern musical traditions

Please send 250 word abstract as an email attachment, along with a brief CV (Word or PDF, please) to:

Anita Rose, Conference Co-chair  
Associate Professor and Chair of the English Dept.  
Email: [Anita.rose@converse.edu](mailto:Anita.rose@converse.edu) <<mailto:Anita.rose@converse.edu>>  
Deadline: November 1, 2011  
Melissa Walker, Ph.D.  
George Dean Johnson, Jr. Professor of History  
Converse College  
580 East Main St.  
Spartanburg, SC 29302  
864.596.9104



## Picture Story

Here are the specially selected pictures for this issue of "Picture Story"! "Picture Story" is a new regular feature that will run a selected picture or pictures, especially those highlighting engagement of people with our archival collections and other images that tell a story about what we do.



## Behind the Picture

Brian Methot and Kim Norman work together at Emory University's R. W. Woodruff Memorial Library, respectively in Digitization and Preservation. A joint project between their two teams consists of conservation treatment and scanning of approximately thirty-four scrapbooks created by individual African-Americans between 1880-1980.

This project has been made possible by a "Save America's Treasures" grant. The items and their digital files will be available for future research and scholarship. The collection resides in the Manuscript and Rare Book Library (MARBL).

*Pictured in the Harris Room of MARBL with scrapbooks from the Save America's Treasures grant project:*

Brian Methot, Emory Libraries Digitization  
Kim Norman, Emory Libraries Preservation

## Behind the Picture

"Research Skills and Resources" with the  
Department of Museums, Archives & Rare Books

On September 13, the Department of Museums, Archives & Rare Books at Kennesaw State University hosted a workshop for approximately 35 KSU students. Matthew Harper (Art Collection Manager) and Heather Oswald (Archive Specialist) discussed the diverse research resources available on campus and reviewed tools to access and explore these collections. Richard Harker (Education and Outreach Coordinator) addressed the practical application of research, reviewing faculty expectations and citation guidelines. Students were interested in examples of projects undertaken by other students and unique methods of utilizing primary sources.



Richard Harker answers a student question while Matthew Harper and Heather Oswald listen in.



## Joshua Kitchens

If you are reading this, chances are you already know Joshua Kitchens. He is the *SGA Newsletter's* Assistant Editor and in 2012 he will be serving as Editor of the newsletter. Keep reading! Here are some things that perhaps you didn't know about Josh and if you are at the SGA Annual conference please introduce yourself to him and say hello!



### **Please share with us an overview of your career as an archivist.**

I've worked in an archive in some capacity since 2002. I began as a student worker at Georgia College, and then worked as a graduate assistant at George Mason University's Special Collections and Archives. Prior to starting at George Mason, I worked at the Germanna Foundation as office and archives manager. In 2008, I returned to Georgia College's Special Collection where I currently serve as an archivist responsible for our University Archives. Currently, I'm also enrolled in the Masters of Archival Studies program at Clayton State University

### **What is your background in editing, writing etc.?**

When I worked for the Germanna Foundation, I helped edit their newsletter. Currently, I regularly work with and edit the content on the Georgia College LITC webpage. I also have a blog that gets updated when I have time between working on various projects and.

### **Reasons for interest in SGA? the newsletter particularly?**

I began to participate in SGA workshops and activities in 2008. I really enjoyed participating, and I wanted an opportunity to give back to the society, and I jumped at the chance to work with the newsletter.

### **Favorite source of news (other than the SGA Newsletter)?**

I read wired magazine and the blogs on wired.com religiously. Not only do I stay updated with the latest iPhone, but wired regularly has great coverage on topics such as copyright, the history of technology, and net neutrality.

### **Favorite writer/journalist?**

I'd have to say one of my favorites is Sarah Vowel, journalist and author of *Assassination Vacation* and *Wordy Shipmates* (which I haven't finished yet). I actually blame Vowel for inspiring me to write a paper on the assassination of James Garfield in graduate school.

### **Anything else you would like to share with SGA Newsletter readers?**

I'm looking forward to a great year of serving as the newsletter editor. I'm always open for suggestions for new features, whether they be on going or special to a particular issue.

Josh

## Institutional Profile

By Rebecca Landel-Hernandez

### UPS Digital Asset Management System & Team

Back in June, UPS was host to an SGA behind the scene tour of archives. Members were treated to a tour of the UPS Corporate HQ Facilities Archives at Glenlake Parkway in Atlanta. SGA members were also treated to a presentation complete with lunch by the UPS Digital Asset Management team of their DAM System.

The team's presentation of the UPS DAMS included a brief summary of their process of assessment, design, creation and implementation of the system. They provided slides to demonstrate the evolution of intuitive interface for users. There was also a discussion regarding their experiences collaborating with vendors on this project.

It was inspiring to see the intuitive looking interface for the DAMS and how well the small five member team was breaking new ground and carving out a niche in such a large institution. As archivists are increasingly challenged with the prospect of managing digital materials as well as traditional analog items, there is a movement toward developing small teams of specialist who are in unique positions and settings and are responsible for ever changing collections. These professionals are leveraging technology and essential records management to preserve born digital content and provide wide range access.

United Parcel Service was established in 1907. The UPS Digital Asset management team was established in 2003 and the team was actually put together in 2007, a year after the UPS 100th Anniversary. Managing rights and access to historic and new material was a challenge during the centennial celebration and the company was ready to invest in a team and a system that could help manage rights, access to branded materials, as well as work with the archives to make content digitally accessible.



UPS Archives UPS History Exhibit



**SGA Members at the Behind the Scenes Tour at UPS HQ, June 2011 in front of a replica of a Vintage UPS Truck.**

From Left to Right First Row: Christina Meninger (Carter Museum), Jill Sweetapple, Dekalb History Center, Sara Saunders (Carter Museum), Amanda Pellerin (Carter Museum), Jean Lieffers (Summer Institute of Linguistics), Mandi Johnson (Georgia Institute of Technology)

From Left to Right Second Row: Erica Duvic (Dekalb Public History Center), Mary Katherine Barnes (Digital Asset Management Specialist UPS), Rebecca Landel-Hernandez, Georgia Archives, Jessica Leming (Lyrasis), Christine Wiseman (Georgia Archives), Cheryl Oestreicher, Auburn Avenue Research Library on African American Culture and History, Kassandra Ware (Spellman College), Elizabeth Keathley (Digital Asset Management Supervisor UPS), Jill Swiecichowski (UPS Archivist), Mike Shadix (Roosevelt Institute)

The UPS Digital Asset Management System is open primarily to UPS Communications Employees and agencies contracted by UPS. UPS Communications Employees department include Employee and Brand Communications, Public Relations, Customer Communications, Advertising, Sponsorships and Events.

These are all departments responsible for providing UPS branded collateral and require access to the UPS DAM which houses both guidelines and content. The UPS Digital Asset Management Team works in the corporate headquarters in Atlanta. The corporate campus is comprised of three interconnected buildings on Glenlake Parkway.

The collection resides on a 3rd Party hosted server and takes up a little more than 2 TB of storage. There is over 80TB of video on nearline storage. At present, there are more than 60,000 fully cataloged assets in the DAMS, including documents, logos, graphics, photos, audios, videos, case studies and other media. The main collecting area is photography generated by both UPS and advertising agencies. Another large part of the collection is comprised by the Public Relations group. The PR group is responsible for tracking the global presence of the company. PR gathers links and reports of UPS activity in the press on a weekly basis. They are responsible maintaining a record of how the company and campaigns are received globally.



## Institutional Profile continued



Jennifer Griffith

The DAMS serves as a resource for widely used company forms and company assets. The audience is quite large and requested items may be deadline driven.

The UPS Digital Asset Management team is comprised of *five* people. Jennifer Griffith is the manager; Elizabeth Keathley, Supervisor; Mary Katherine Barnes, Specialist; Mecca McRae, Administrative Assistant; and Frances Bowden, Contractor. These professionals are doing amazing work staying in tune with managing needs of a large collection and audience.

In February 2011, the team unveiled the new UPS History Exhibit which gives UPS employees and visitors a glimpse into UPS's remarkable journey and a chance to experience the story in a personal way. The UPS Archives houses the exhibit which features a historic timeline gallery and dedicated areas highlighting UPS's leaders, culture, innovations, inventions, drivers, vehicles, sponsorship, environmental stewardship and community involvement - all which have been instrumental in making UPS the respected company it is today.

Digital Asset Management Team members remain professionally active and engaged. Elizabeth Keathley is now chair of the HR and Talent Management Committee for the DAM Foundation, Mary Katherine Barnes is on the metrics committee for the DAM foundation as well. In 2010, the team presented at LITA (Library and Information Technology Association) Annual Conference and in March 2011 in Los Angeles at the Createsphere DAM Conference.

When asked what they feel are the greatest drawbacks of working in their environment, team members feel the biggest challenge stems from the fact they are five people managing a huge endeavor. There are so many things that could go into the DAMS, however they have to be selective. On the positive side, they have the support of some great vendors and agencies who make it possible for a team of five people to manage the system.

When I asked whether there was anything special they wanted the world to know about their particular archives, the team members' response was: *"We think that all archives, big or small, will have to use or contribute to some sort of Digital Asset Management system eventually. We all feel very lucky to get to work with the cutting edge of our rapidly changing field."* All archivists can appreciate the UPS team experience with their Digital Asset Management System as we consider new preservation challenges and technology to better serve born digital assets and demands.

Patrons for the digital assets include UPS employees who visit a special download section to access heavily used company forms such as PowerPoint ® templates, letterhead, or commonly needed photographs. To date, they have handled 10,000 downloads for employees and have had over 44,000 logins from 856 unique users.

Additional audiences served by the UPS DAMS are customers or sponsored organizations who wish to use the UPS brand or branded assets, and journalists who need UPS logos or images for stories. In the past year, the team has helped over 1,700 journalists.

Some of their typically requested items include new images of most unique UPS deliveries such as temperature controlled vaccine deliveries or sports figures who are sponsored by UPS. Pictures of UPS sponsored charities and activities are also a popular request. People like new and unusual images that will engage their intended audience.



Elizabeth Keathley

*"We think that all archives, big or small, will have to use or contribute to some sort of Digital Asset Management system..."*

—UPS Team Members

### Institution Contact Information:

UPS

Mary Katherine Barnes  
55 Glenlake Parkway  
Atlanta, GA 30328  
404-828-4804



**THE QUALITY SOURCE**

1-800-634-0491  
1-800-826-2228



## Preservation News

*Alix Bentrud*

### Thinking about Holdings Protection



At the Society of American Archivists annual meeting in August, 2011 David Ferriero, the Archivist of the United States spoke at the Preservation Section meeting. His topic was holdings protection - the need to balance staff and researcher access to our archival collections while still safeguarding them. He was followed by two members of the National Archives Records Protection Team who spoke of the training program that has been developed to bring holdings protection awareness to the staff of all the National Archives sites. We need to follow their lead and work to reach our own balance of access and collection security for our agencies.

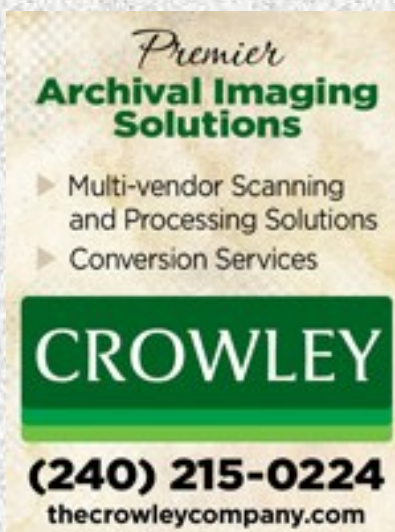
Part of that balance is to have policies and procedures in place that spell out the archives' expectations for staff, volunteers, and researchers. These might include materials handling, duplication options and rules for access. An example would be "Researchers may *have only one box at a time* open and *only one file folder out of that box at a time*." Your procedures may also include identifying who has access to the stacks and who can pull materials for researchers.

Start a conversation with your fellow staff and volunteers. Take time to review your opening and closing procedures, make sure you are all following the same steps. Try some rounds of "What if" to talk about problems you might encounter: an unsecured door, a researcher refusing to follow your procedures, or what to do when you suspect you are missing something from your collection. Talking through the possibilities in advance will improve your institution's ability to respond. Your policies and procedures will be as unique as your institution's collections. Review them annually, update as needed, and be sure to get them through the approval process that your institution's administration require.

Your physical space also has a part of holdings protection. Walk through your institution with an eye toward potential problems. Do you have a clear view of the reading room from the service desk or are there blind spots due the placement of display cases or shelves? Who provides back up when you have only person staffing your archives at a time? Share your concerns and observations with other staff and volunteers. Security relies on the awareness and vigilance of everyone.

Awareness also comes from learning about what is happening at other archives. Share your experiences and concerns with your fellow archivists. We can learn a great deal from each other. Be on the lookout for news related to archives security. A site to keep an eye on is from US National Archives Recovery Team. They have created a Facebook page with news about thefts, recoveries and ongoing investigations involving cultural heritage organizations throughout the United States. <https://www.facebook.com/archivalrecoveryteam> You need not be on Facebook to visit the site.

I am not suggesting that we add a whole new routine to the long list of tasks we already have, but that we might need to modify what we what's in place with an awareness of collection protection.



*Preservation News is a quarterly column intended to disseminate timely and newsworthy information about preservation in libraries and archives. Please submit your future preservation news items to Alix Bentrud at 404-892-0943 x4875, or [alix.bentrud@lyrasis.org](mailto:alix.bentrud@lyrasis.org)*



## Internet Corner

Pamela Nye

### HTML5 and Why It Is Important

If you are not working with web technologies every day, you may have heard of the term "HTML5" on the news or from your IT Department. However, if you are not actively working with it, you may be confused as you try to sit down and figure out exactly what it is, why it's important, and what you need to know about it. If you are already working with HTML5, you will probably have already read (and use) the sites in this list. Hopefully, though, there will be one or two that will be of help to you in your work. This is not a comprehensive list of websites on HTML5, but are just some the ones most referenced by programmers and developers.

There are many technical sites that will go into great detail of the changes between HTML4 and HTML5 (<http://www.w3.org/TR/html5/> ; <http://www.whatwg.org/specs/web-apps/current-work/multipage/> ) or give you a tutorial in HTML5 (<http://www.w3schools.com/html5/default.asp> ) if you are interested in that level of detail. This article will touch on the buzz around HTML5 and give you some sites which will keep you up to date on developments (besides the general news sites).

HTML5 is important to know because:

- The World Wide Web Consortium announced in February 2011 that 2014 is the date that HTML5 will become the official recommendation. (<http://www.w3.org/2011/02/htmlwg-pr.html>) It is still a work-in-progress, but one that is being widely adopted now.
- It is multi-platform and will work on any mobile device.
- It allows users to load web data for offline use, so you can still use certain apps with no Internet connection.
- The major browsers are compatible with HTML5: Mozilla Firefox, Google Chrome, Apple's Safari and Opera. Microsoft's Internet Explorer 9, released in March 2011, supports HTML5.

Many archivists are not in a position to change the parent website, but learning more about technical topics is a great way to broaden your archives' audience within your institution. You will be able to communicate more effectively with the IT Department, with your students and researchers, and you can show the management that archives do not just store history. Archivists provide a link between the history of the institution and access to that history, and by us-

ing the latest in technology, archivists are active in their responsibilities to not only preserve, but to share what they know.

#### Slashdot.org stories about HTML5

<http://slashdot.org/index2.pl?filter=html5>

Slashdot.org has been featured in previous Internet Corner articles because this is a site created for tech-minded folks. Readers submit suggestions for stories, and these get posted to the site. It's a great aggregator of tech-related stories. Visit the main site and search for HTML5 at any time, and you will get the some of the latest stories deemed to be important by those working in the field. The sources range quite widely, so sometimes you will see stories posted here you may not get in a general browser search.

#### Dive Into HTML

<http://diveintohtml5.org/>

This online manuscript is the electronic version of *HTML: Up & Running* (2010), and being kept online through the Creative Commons license. It is a great "human-readable" version of the important changes between HTML4 and HTML5. There are technical discussions, but even if you are not familiar with markup language, you will be able to browse through the book and pick up the ideas that will help you keep up with your IT department and tech-savvy patrons.

#### HTML5 Doctor

<http://html5doctor.com/>

This website is a resource for people who want to learn more about the hows and whys of implementing HTML5. The group who created this site publish articles relating to HTML5, its semantics, and how to use it *right now*. You can also ask questions via the website and they post the answers in future articles so that everyone can benefit.

(continued...)



## Internet Corner continued

### HTML5 Rocks


<http://www.html5rocks.com>

This website is a resource for developers looking to put HTML5 to use today, including information on specific features and when to use them in apps. There is an interactive presentation on the HTML5 features, a code playground where you can play with APIs (application programming interfaces), a samples studio of examples, and step-by-step tutorials. You can also learn by HTML5 feature groups, such as multimedia, storage, and file access.

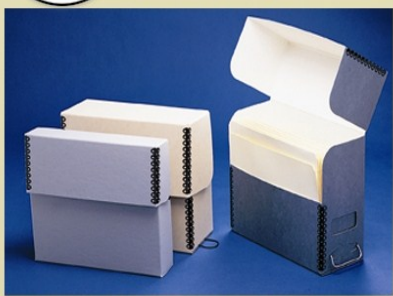
### HTML5 Test

<http://html5test.com/>

The HTML5 test score is an indication of how well your browser supports the HTML5 standard and related specifications. It will show you the score of the current browser you are using, the scores of the other browsers, as well as how various tablets and mobile devices. As of press time, Google's Chrome browser is in the lead.



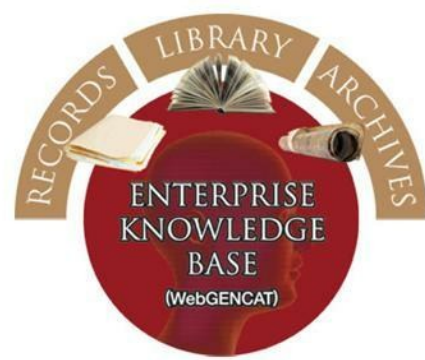
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## My Experience at the 2011 Georgia Archives Institute

By Leah Mickens

In June, I attended the 2011 Georgia Archives Institute that was held at the Georgia Archives in Morrow, GA. The combination of being a relatively new archivist (I received my MLIS in 2006) and seeking long-term employment in a sluggish job market meant that I had little practical experience in my chosen career field. I felt that the Institute could help me obtain the skills that I need to be competitive and effective in the current job market.

The first week of the Institute was spent listening to lectures presented by Tim Ericson, Director of the School of Information Archival Studies Program at the University of Wisconsin, Milwaukee. The lectures covered basic archival theory and terminology, as well as ethical issues pertinent to the archival profession. Although I was already familiar with these topics from library school, it was helpful to have a detailed “refresher course.” Prior to the institute, I had some job experience which helped me understand the theoretical concepts. Interspersed between the lectures were group activities, in which we role played the practical, procedural, and ethical concerns that might occur in an archival setting. Role play topics included theft in the archives, what to do when salacious material is found in a collection, and what to do if law enforcement demands information from a collection. Listening to the answers of more seasoned group members during the group role play activities was particularly useful for me as a new archivist. I think that I learned as much from them as I did from the purely informational materials.

On Monday of week two, we had a workshop on preservation. The presenters were Christine Wiseman and Tina Seetoo of the Georgia Archives. Ms. Wiseman is a preservation manager and Ms. Seetoo is a conservator. Despite the small amount of time allotted to this topic, I thought that the seminar was very thorough and informative. We discussed how to select chemically stable storage materials, how to detect deterioration, how to formulate a disaster management plan, and the science behind collection maintenance. Part of the workshop was spent in the preservation lab at the Georgia Archives. This allowed Institute participants to observe how damaged materials can be restored and how to determine when an item is beyond repair.

I and two other participants spent the next three days of the Institute at Emory University’s Manuscript, Archives, and Rare Book Library (MARBL) to participate in a short practicum. The project that we were assigned to was to process the Walter R. Branham, Jr. Family papers. This was a small collection that had been donated to the University in the 1970s by an extended family that had connections, going back to the antebellum period, to Emory College, Emory University, and the Methodist Church. While the bulk of the materials in the collection were correspondence and loose photographs, there were also scrapbooks, photo albums, church programs, notebooks, handwritten sermons, and ephemera. During the three-day practicum, we were able to completely process the collection, and start on the finding aid (<http://pid.emory.edu/ark:/25593/8z1g7>).

On the last day of the Institute, participants made presentations about their respective practicum. The other practicum sites included Columbia Theological Seminary, the Oglethorpe University Archives, the Coca Cola Archives, the Georgia State University Archives, the Atlanta University Center Archives, the Atlanta Historical Society, and the Georgia Institute of Technology Archives. These presentations were helpful because they provided practical information about the specific skill sets needed to work in different types of archives. The Institute ended with a tour of the National Archives.

I was able to attend the Georgia Archives Institute thanks to the Carroll Hart Scholarship, which paid the \$500 tuition cost. I encourage all SOGA members to contribute to this worthy cause.



## Alabama Update

### Tim L. Pennycuff, University of Alabama at Birmingham



#### Society of Alabama Archivists

The 2011 meeting of the Society of Alabama Archivists was held on September 30<sup>th</sup> at the Five Rivers Delta Resource Center in Spanish Fort, Alabama, along the northeastern edge of Mobile Bay. Speakers presented on a range of topics, including oral history and digitization projects, internships in archival repositories, issues existing for a county government archives, and the process of publishing a photographic history. Meeting attendees also heard guest speaker David Alsobrook, PhD, director of the Museum of Mobile, discuss his "Random Musings of a Recovering Archivist." Following the annual SALA business meeting, attendees traveled into downtown Mobile to tour the archives of the Mobile County Probate Court.

#### Auburn University, Auburn

##### Special Collections and Archives

Greg Schmidt

Upon the news this spring that Auburn University's cherished Live Oak trees at the historic Toomer's Corner had been poisoned by a disgruntled University of Alabama fan, university scientists rushed to try and save the oaks. In addition to this effort, there was also an outpouring of public support in the form of posters, signs, decorated toilet paper rolls, and other ephemera placed around the trees. These expressions of anger, hope, and unity were collected by the staff of the Auburn University Special Collections and Archives and have now become a very popular display with students and visiting football fans. The collection of Toomer's Oaks ephemera has also garnered attention from both local and national media, including ESPN and *Sports Illustrated*.

Additionally, on the occasion of the 400th anniversary of the King James translation of the Bible, Special Collections and Archives has created a series of displays documenting the English Bible from the manuscript era through the King James edition. The display contains original bible printings in English from the 16th and 17th Centuries, the Great Bible, the "Breeches" Bible, the Bishop's Bible, the Rheims New Testament, and two copies of the 1613 King James Bible. Following stories in local and regional papers, the displays have drawn visitors from across the Southeast.

Department of History  
Reagan Grimsley

Beginning in January 2012, the Auburn University History Department will offer a graduate certificate in Archival Studies. The certificate will require 18 hours of archives course work, all of which must be taken at Auburn University. Auburn is currently a member of the Archival Education Collaborative, along with fellow members Louisiana State University, Middle Tennessee State University, and the University of Wisconsin-Milwaukee. For more information on the graduate certificate, contact Reagan Grimsley, Assistant Professor and Archival Studies Program Officer, at [rlg0007@auburn.edu](mailto:rlg0007@auburn.edu).

#### Trenholm Tech, Montgomery

Gwen Patton

The archives has received a special collection of artifacts of Dr. Leroy Bell, Jr., who served as interim president of Trenholm Tech from 1996 until his death in 1998. The library/archives was established and opened under the leadership of Dr. Bell, and his artifacts will now be displayed in the new Presidents' Exhibit display case.

#### University of Alabama at Birmingham

Tim L. Pennycuff

UAB Historical Collections is marking the 150<sup>th</sup> anniversary of the start of the American Civil War with a wide range of activities during this academic year. The department has created a new collection of digitized material in the university's ContentDM website. "Civil War Materials from UAB Historical Collections" provides discreet items from the UAB Archives, Reynolds Historical Library, and Alabama Museum of the Health Sciences, the three units comprising the Historical Collections department within UAB's Lister Hill Library of the Health Sciences. Items scanned and made available in this collection include surgical instruments and medical equipment, diaries, correspondence, and photographs.

In addition to the online collection, a Civil War-related exhibit will be available in the Alabama Museum of the Health Sciences. *The Medicine, Mechanics and Marginalized* will be on display from October 31, 2011 through February 10, 2012, and will feature material from all three of the department's units.

Two speakers will also present Civil War topics during this year's historical lecture series. On October nineteenth Shauna Devine, PhD, Assistant Professor at Duke University, will present "Science, Identity and Southern Medicine: Spurious Vaccination during the American Civil War, 1861-1865" and on February 3, 2012, Carl Boyd, MD, Professor of Surgery at the Mercer University School of Medicine in Macon, Georgia, will present "The Assassination of Abraham Lincoln" as the 33<sup>rd</sup> Annual Reynolds Lecture.

Additional information on the lecture series, the museum exhibit, and a direct link to the digital collections site may be found at <http://www.uab.edu/lister/deptsunits/historical>.





## About Us

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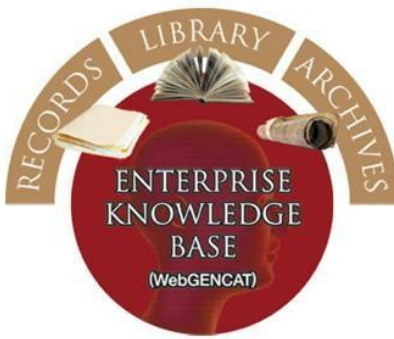
### Submissions:

Deadlines for submissions for volume 43 (2011) are March 31, June 30, September 30, and December 17. Material should be submitted by email to Editor Meredith E. Torre at TorreM[at]CTSnet[dot]edu.

### Advertising:

The SGA Newsletter invites advertisements for archival products and services at the SGA Board and editor's discretion. Deadlines for submission are March 31, June 30, September 30, and December 17. For queries or further information, contact Material should be submitted by email to Editor Meredith E. Torre at TorreM[at]CTSnet [dot]edu.



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