

SGA

Newsletter

Volume 39, Issue 1, Spring 2007

A Publication of the Society of Georgia Archivists

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Results from the 2006 Membership Committee Survey **by Jill Severn**

Introduction

In early 2006 the SGA Membership Committee (comprised of Amanda Mros, Nancy Watkins, Abigail Adams and Jill Severn) decided to administer a comprehensive survey of SGA members to gain a better understanding of members' levels of satisfaction, current needs, and general interests. In preparation for developing its survey, the committee reviewed surveys conducted by archival organizations including the Society of North Carolina Archivists and the Society of American Archivists. The committee chose to administer the survey online using Survey Monkey based on strong anecdotal evidence that members would be more likely to complete a Web-based survey than one in paper form. The SGA executive board reviewed and approved the content for the survey. In early October, the committee distributed the survey to 183 SGA members (current membership at the time) and by the close of the survey on November 30 th , 2007 108 members had completed the survey—a 59% response!

Summary of Results

To view the qualitative and quantitative results for each question in the survey please visit: www.surveymonkey.com/DisplaySummary.asp?SID=2651083&U=265108319004

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About SGA Members

How much SGA members earn

62% of respondents indicated that their annual salary for 2005 was between \$30,000 and \$59,000. Within this range respondents were almost equally distributed among the three salary ranges (30K-39K, 40-49K, and 50-59K). 12.1% of respondents reported their 2005 annual salary was \$29,000 or less. At the other end of the spectrum 21.3 % of respondents reported annual salaries above \$60,000 for 2005. 4.6 of respondents preferred not provide this information.

How long have SGA members worked in the archival profession

The majority of SGA members (41.6%) responding to the survey have been working as archivists from 6 to 10 years. 22.2% of respondents are new to the profession and have been working as archivists for 5 years or less. 23.14% of respondents are veteran archivists who report that they have been in the profession for 21 or more years. Finally, only 12.96% of respondents report working between 11 and 20 years as archivists.

About the organizations where SGA members work

61.3% of respondents work for organizations with more than 30 employees. 15.1% of respondents work in small organizations with 5 or fewer staff members. While many respondents report working for large organizations most (45.7%) report that their immediate department consists of 2-5 employees. Most SGA members work for an academic institution, many work for government agencies,

some work for nonprofit organizations, and a few work in for-profit organizations. None of the respondents report being self employed. Almost all SGA members (85.8%) report that their employing organization differentiates between paraprofessional and professional staff. 88% of respondents hold professional status with their organization while 14.2% of respondents hold paraprofessional status.

About Professional Affiliations and Experiences with SGA

SGA members responding to the survey report that they hold membership in over 44 different organizations in addition to SGA. The 5 most popular among members are: (1) The Society of American Archivists, (2) Georgia Association of Museums and Galleries, (3) Midwest Archives Conference, (4) American Library Association, and (5) Georgia Library Association.

Most SGA members (73.96%) of respondents have been members of SGA for 10 years or less. Veteran members of 21+ years of membership comprise 17.71% of respondents. The

most important reason respondents cited for joining SGA is networking followed by commitment to the profession, continuing education, conferences, and publications.

Over 80% of survey respondents consider SGA to be effective at providing or facilitating the benefits/experiences described above. They cite the annual meeting's opportunity for learning and networking, the wide range of topics and levels of expertise offered by workshops, quality of publications, and general happiness with benefits as factors influencing this positive assessment. Those expressing dissatisfaction with SGA cite lack of programming in all areas of the state, insufficient frequency of conferences and workshops, and a lack of relevant/appropriate topics at annual meetings. Some of the most popular recommendations to improve SGA include:

- Offering more workshops in different locations around the state per year
- Offering more programs/workshops aimed at different levels of experience
- Offer online courses
- Interest-grouped networking opportunities
- Encourage greater participation of males and minorities
- Explore joint meetings with other organizations
- Offer resources/experiences for paraprofessionals and students

(You can read all comments by visiting the link to the survey at the beginning of this report).

About Specific Experiences with SGA programs, services, and publications

Website

According to the survey, most members only visit our Web site once or twice during a single month and many rarely visit it at all. The newsletter and member directory are the most popular areas of the website, although visitation to the website is well-distributed among many different areas, none distinctly more popular than another. When asked how the website could be improved upon, overall respondents agreed it was easy to navigate and they liked the new design better than the old design. Respondents also feel it is important that information is updated promptly. Several members suggested the site provide more images and fill-in PDF forms. *(You can read all comments by visiting the link to the survey at the beginning of this report.)*

Listserv

Most respondents report that they do subscribe to the listserv and read all postings. However, only a few members post messages frequently, and the majority never posts messages at all. Some members did recommend that people become more active with the listserv or use it to discuss archival issues.

Directory

According to the survey, most members only consult the directory one to two times per month while a large amount of members never consult it.

SGA Newsletter

Most respondents to the survey report (68.9.9%) that they are very satisfied or satisfied with the SGA Newsletter. 54% of respondents prefer reading the newsletter in a Web-based html format while 45.9% prefer to read the newsletter in a printable pdf format. Ideas to improve the newsletter (listed in rank of votes received) include:

- Improve access: provide paper format, send electronic newsletter through e-mail or e-mail attachment, make newsletter a website, and send more reminders about availability.
- Add or change information provided by current form of newsletter: add humor section, lengthen newsletter, produce another newsletter issue per year, specific articles/case studies about other institutions, more regional news, spotlight a different repository every month, and add more photographs.
- Other: pay small stipend to newsletter staff

(You can read all comments by visiting the link to the survey at the beginning of this report).

Provenance

Most survey respondents consider it important to have a refereed journal like *Provenance, the Journal of the Society of Georgia Archivists*. Almost 85% of survey respondents say that they read all or part of *Provenance*. Just over 15% of respondents report that they seldom or never read *Provenance*. Some of the more popular suggestions for improving *Provenance*:

- More predictable delivery and production schedule
- Distribute hard copies of *Provenance*
- Produce more volumes
- Focus on Georgia and Georgia collections
- More practical less theory or statistics
- More case studies
- More articles written by members
- Fewer case studies instead, provide articles focusing on latest news/trends instead of specific collections
- More lively/interesting articles

Annual Meeting

The annual meetings offered by SGA enjoy strong support from survey respondents. More than half of respondents attended the recent 2005-2006 meeting. 82% report that the annual meeting meets their needs. Similarly 81.1% prefer early November as the time of

the year in which to hold the meeting.

35.1% of respondents report that they receive \$500 or less to attend professional meetings annually and 18.9% report that they do not receive any funding for professional meetings. It is interesting to note that 77% of respondents consider the cost of the annual meeting to be reasonable. When asked if being able to pay with a credit card would make it possible to attend meetings more regularly 36.1% of respondents said “Yes” and 63.9% of respondents said “No”.

Some of the most popular recommendations from those respondents who expressed dissatisfaction with the meeting include:

- Varying the subject matter of the preconference workshop
- Offering more sessions provided by experts in their fields
- Offering more sessions based on issues
- Offering forums for professional dialog
- Inviting more high-profile speakers to participate in the conference
- Inviting more speakers from outside Georgia to participate in the conference
- Providing more time and opportunities for members to network with one another

Some of the most popular suggestions for topics at the annual meetings included:

- Digitization Issues
- Preservation
- Electronic Records
- Appraisal
- Disaster Preparedness

Workshops

The majority of members agreed that educational workshops do meet their professional needs. Of those members who answered the survey, many have never attended a workshop. Nonetheless, most SGA members feel the cost of registration for workshops is reasonable. Members would like SGA to offer more workshops in several locations. The last workshop most attended was on DACS. Most respondents (61%) did not reply to the question asking if they would support the creation of a scholarship for SGA members to attend workshops. Of those who responded 86% supported creation of a scholarship for SGA workshops. *(You can read all comments by visiting the link to the survey at the beginning of this report).*

New Member Experiences

Most respondents to the survey report that they found it easy to become involved in SGA activities. The most frequently mentioned problem with getting involved in SGA cited by respondents was that SGA workshops and meetings were situated too far away for them

to attend. Several respondents suggested that SGA host meetings and workshops in more places across the state of Georgia.

Mentoring Preferences

Over 50% of respondents chose not to indicate their preferences with regard to informal or formal mentoring programs. Of those that did respond to the question most indicated a strong preference for informal mentoring over a formal mentoring program.

Veteran Member Experiences

Many veteran respondents (member for more than 5 years) who reported being less active in SGA attributed their decreased participation in SGA to their expanding responsibilities and associations. Other reasons for decreased participation were quite varied. *(You can read all comments by visiting the link to the survey at the beginning of this report)* Two respondents focused on the breadth of SGA's appeal. One respondent commented that even though he or she remains active, that many of the leaders view SGA as an entry-level professional organization. This respondent recommended starting a fellows program as a mechanism for reengaging those veterans who think they have progressed "beyond" a state organization. Another respondent asserted that SGA has become a monolithic organization with a narrow participation base and states that SGA must do more to reach out to the entire archival community.

Survey Instrument and results

www.surveymonkey.com/DisplaySummary.asp?SID=2651083&U=265108319004

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About Us

Calendar of Events



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Institutional Profile



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Alabama Correspondent



Tim Pennycuff
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Jim Cross
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Internet Corner



Pamela C. Nye
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Membership Spotlight



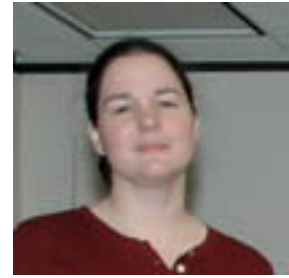
Leigh Ann Ripley
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Preservation News



Kara McClurken
**kmccclurken@solinet.
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Interim Editor



Renna Tuten
rtuten@uga.edu

Changes in the SGA Newsletter

The SGA Newsletter has been through some significant changes since the Winter 2007 edition. Upon reviewing the results of the SGA Membership Survey in 2006, the suggestion was made that the Newsletter should be transformed from a PDF document to a web-based document, hence what you see on your computer screen. The goal was to retain the style and feel of the original newsletter yet utilize the benefits of an html document, thus readers will still see "SGA Blue" and the familiar fonts and style but have the benefit of the drop-down Table of Contents as well as a resizable screen that will not affect the format in which the document will print. While we are aware of some of the bugs that need to be worked out (such as the glitch in Firefox that will not allow more than one page to print from any given webpage, regardless of length), feedback regarding the Newsletter is very welcome at [newsletter at soga.org](mailto:newsletter@soga.org). In closing, many thanks go out to Abby Adams for her hard work on the design of the pages and Elizabeth Keathley for having the vision to embark upon such a large project.

Specifics Regarding the SGA Newsletter

The Society of Georgia Archivists is a nonprofit organization established to provide an effective means of communication and cooperation among all individuals employed in archives and manuscript repositories in the state; to promote the preservation and use of the manuscripts and archival resources of the state; to increase the knowledge of archival theories and practices; to encourage the publication of finding aids; and to cooperate with professionals in related disciplines.

The SGA Newsletter is issued four times a year. All subscriptions are for the calendar

year and are based on membership dues to the Society of Georgia Archivists.

Members of SGA and related associations are encouraged to send in announcements of jobs, workshops, conferences, or other information to share. Appropriate and newsworthy notices will be printed as space permits.

The SGA Newsletter invites advertisements for archival products and services as space permits and at the editor's discretion. Ads must be accompanied by a check made payable to the Society of Georgia Archivists. Deadlines for submissions for articles and camera-ready advertisements are **March 30th, June 29th, September 28th, and November 30th.**

For article submission and advertisement information, contact:
Renna Tuten, Assistant Access and Outreach Archivist
Richard B. Russell Library for Political Research and Studies
University of Georgia Libraries
Athens, GA 30602-1641
TEL: 706-542-5788 Email: newsletter at soga.org

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Calendar of Events

This calendar includes exhibits and events at archival repositories and other institutions that could interest SGA members. Remember that schedules can and do change. Call ahead to confirm dates, times, fees, etc. Please send calendar items to Marie Force marie.force@delta.com

EXHIBITIONS

Through April 30, 2007. Early Hand-thrown Pottery of Washington County, Washington County Historical Society, Brown House Museum, Sandersville, GA, phone 478-552-3035.

Free admission the first full weekend of every month and every Monday through May 13, 2007. **I Have a Dream: The Morehouse College Martin Luther King Jr. Collection**, Atlanta History Center, Atlanta, GA, www.atlantahistorycenter.com

Through May 20, 2007. **The Way We Worked: Photographs from the National Archives**, National Archives Southeast Region (Atlanta), Morrow, GA, <http://www.archives.gov/southeast/>

EVENTS

April - July 2007, second Tuesday of each month. **Lunch and Learn Series**, Georgia Archives, Morrow, GA. For more information call 678-364-3730 or visit http://www.sos.state.ga.us/archives/want_to_be_involved/Public_Programs/default.htm

- April 10 - **The Battle of Jonesboro**, Dr. Gene Hatfield, History Department,

Clayton State University

- May 8 - **Celebrating 30 Years: Ken Thomas on Genealogy**, Ken Thomas, *Atlanta Journal and Constitution* columnist
- June 12 - **We the People Project: Civics Education**, John Hogue, We the People Program, University of Georgia
- July 10 - **Exploring and Interpreting Handwriting**, Sandy Boling, The Georgia Archives

May 4-6, 2007. **Macon Gardens, Mansions & Moonlight!**, The Georgia Trust for Historic Preservation, Macon, GA, <http://www.georgiatruster.org/>

CONFERENCES AND WORKSHOPS

April 23, 2007. **Describing Archives: A Content Standard (DACS)**, SAA, Birmingham, AL, <http://www.archivists.org>

April 26-30, 2007. **Art Libraries Society of North America Annual Conference**, Atlanta, GA, <http://www.arlisna.org/>

May 30-June 1, 2007. **MetaArchive Distributed Digital Preservation Workshop**, Emory University, Atlanta, GA, <http://metascholar.org/events/2007/ddp/index.php>

June 4-July 6, 2007. **Online Workshop: The Basics of Archives**, AASLH, <http://www.aaslh.org>

DEADLINES

May 15, 2007. Deadline for Edward Weldon Scholarship applications, SGA, <http://www.soga.org>

May 15, 2007. Deadline for Academy of Certified Archivists archival certification examination applications, <http://www.certifiedarchivists.org>

May 18, 2007. Deadline to apply for NEH-subsidized CCAHA Preservation Needs assessment program, www.ccaha.org

June 1, 2007. Deadline to submit nominations for the GHRAB Outstanding Archives Award. www.GeorgiaArchives.org

SOLINET CLASSES

See Preservation News for information regarding SOLINET class offerings.

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Annual Budget Report 2007

by Elizabeth Aloï Barr

Treasurer Report (Microsoft Word)

	Budgeted Expenses	Budgeted Income
Administration		
Membership Dues 2007		\$5,000.00
Survey Monkey	\$240.00	
Postage and Misc. Supplies	\$250.00	
PO Box Rental	\$72.00	
Nominating Comm. Printing and Postage	\$125.00	
Archives Week 2007	\$500.00	
Web Hosting Listserv	\$50.00	
Incorporation Annual Registration	\$30.00	
Admin. Assistant (Hotel for Annual Meeting)	\$250.00	
January Board Meeting Lunch	\$200.00	
Archivist Supplies and Photocopies	\$60.00	
Cultural Resource Societies Meeting	\$175.00	
Presidents Award	\$150.00	
SAA Reception	\$100.00	
Subtotal	\$2,202.00	\$5,000.00
Provenance		
Sales and Subscriptions 2007		\$2,500.00

Sales and Subscriptions Back Issues		\$80.00
2007 (copy editor, print, design, postage)	\$3,000.00	
2006 (copy editor, postage)	\$800.00	
Postage for Back Issues and Claims	\$60.00	
Supplies	\$45.00	
Microfilming of Back Issues	\$500.00	
Subtotal	\$4,405.00	\$2580.00
Newsletter		
Advertisements (\$150 per vendor)	\$0.00	\$750.00
Subtotal	\$0.00	\$750.00
Scholarships Funds		
Gulley Award - up to \$100 SGA Mtg Travel Expenses + Membership + Annual Meeting 2007 Recipient:	\$100.00	\$100.00
Gracy Award - \$200 2007 Recipient:	\$200.00	\$200.00
Weldon Award - \$300 SAA Mtg 2007 Recipient:	\$300.00	\$300.00
Hart Award - \$500 GA Archives Institute 2007 Recipient:	\$500.00	\$50.00
Auction Proceeds		\$1,250.00
Postage / Shipping	\$50.00	
Subtotal	\$1,150.00	\$1,900.00
Spring Workshop		
Workshop Fees		\$2,000.00
Honorarium and Travel	\$2,000.00	
Supplies	\$100.00	
Printing	\$100.00	
Breaks	\$200.00	
Meeting Space	\$100.00	
Subtotal	\$2,500.00	\$2,000.00
Annual Meeting Workshop		

Workshop Fees		\$1,500.00
Honorarium and Travel	\$750.00	
Supplies	\$500.00	
Printing	\$150.00	
Breaks	\$400.00	
Meeting Space	\$200.00	
Subtotal	\$2,000.00	\$1,500.00
Annual Meeting		
Meeting Registration		\$6,100.00
Vendor Fees (6 vendors @ \$250)		\$1,500.00
Vendor Sponsorship		\$500.00
Refunds		
Honorarium and Travel	\$4,100.00	
Meals/Breaks	\$2,500.00	
Reception	\$1,500.00	
Meeting Space	\$700.00	
Supplies	\$200.00	
Table Rental	\$0.00	
Florist	\$0.00	
Printing	\$350.00	
Postage	\$350.00	
Subtotal	\$9,700.00	\$8,100.00
TOTAL	\$21,957.00	\$21,830.00
Account Balances		
Checking Account	\$28,070.23	As of 3/31/2007
Gracey Savings Account	\$3,967.66	As of 3/31/2007
Gulley Savings Account	\$3,215.56	As of 3/31/2007
Hart Money Market (Min. Bal. \$5,000)	\$13,697.83	As of 3/31/2007
Weldon Money Market (Min. Bal. \$5,000)	\$6,038.05	As of 3/31/2007
Education Money Market (Min. Bal. \$5,000)	\$5,721.20	As of 3/31/2007
Savings Account	\$2,742.13	As of 3/31/2007
Total	\$63,452.66	

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Other News

GHRAB Outstanding Archives Awards Program

The Georgia Historical Records Advisory Board (GHRAB) sponsors an annual awards program to recognize outstanding efforts in archives and records work in Georgia. By publicly recognizing excellent achievements, the Board strives to inspire others. GHRAB has ten award categories, so someone you know, or a program you know about, is sure to fit. Please nominate that worthy individual or organization by June 1st so that GHRAB can give them the credit they deserve.

All of the following are eligible for an award

- local governments, courts, school systems, state agencies, and institutions
- historical records repositories, historical societies, libraries, and museums
- educators, students, and researchers
- legislators and government officials
- individuals and organizations who support archives and records management
- specialized subject societies in related fields such as oral history, genealogy, folklore, archaeology, business history, etc.

To obtain a nomination form, view selection criteria and award categories, or view previous award recipients, visit the GHRAB Outstanding Archives Awards website.

2006 Award Recipients

Advocacy

Representative Bill Cummings, Brenda S. Banks (retired from the Georgia Archives), Georgia Archives Week Planning Committee, Walter H. Hopkins of Walter Hopkins Co./Space Saver, Marshall W. Williams of the Morgan County Archives

Archival Program Development

Atlanta Regional Commission, Columbus State University Archives, Forsyth County Board of Education, Georgia Southwestern State University

Documenting Georgia's History

The Foxfire Fund, Gilmer County Genealogical Society

Research Using the Holdings of an Archives

Authors Staci Catron-Sullivan, Susan Neill, Ouida Word Dickey, John. J. Fox III

Educational Use of Historical Records

Georgia Historical Society, "Linking American History: Past to Present" Teaching American History Grant - Henry, Fayette, and Cobb County Schools, Cathy E. Loving of the Atlanta Public School System

Student Research Using Historical Records

Russell Wall - Georgia College and State University (Undergraduate Level), Abigail Derr - Columbus High School (Grades 9-12), Susanna S. O'Kula - Augusta Preparatory Day School (Grades 9-12)

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Institutional Profile



by Mandi Johnson

**Research Library & Municipal Archives
City of Savannah, Georgia**

P.O. Box 1027

City Hall, Room 103

**Bay Street at Bull Street
Savannah, GA 31402**

www.savannahga.gov/cityweb/RLibCat.nsf

The City of Savannah Research Library & Municipal Archives (RLMA) was founded in the late 1970s by Arthur A. (Don) Mendonsa, a long-time Savannah City Manager. The library was established to serve the library information needs of City of Savannah employees. Originally, this mission was achieved by maintaining collections of professional and technical publications related to City government functions and by performing reference and research services related to City government information needs. Now, in addition to its original mission, the RLMA also maintains City of Savannah archival records and administers the City records management system.

The City of Savannah government was chartered in December 1789 and City of Savannah records date back to 1790. The City of Savannah's archival records comprise

approximately 1000 cubic feet. The materials include the records of the Savannah Fire and Emergency Services, City Attorney, City Court, Clerk of Council, City Marshal, Committee on River and Harbor Improvements, City Treasurer, Drainage Commission, Engineering Department, Fire Department, Health Department, Inspections Department, Mayor's Office, Park and Tree Commission, Police Department, and Recorder's Court. The City Council Meeting Papers contain additional information related to assessments and licenses, building permits, zoning, public health, the City Court, public works, engineering, finance and accounts, fire concerns, harbor and wharves, jitney bonds, the City Market, the City Marshal, deeds, contracts, the police, drainage, street railways, water resources, and much more. The library also maintains an archival collection of the local government documents published by and for units of City government and those of other non-City local governmental entities.

The RLMA website contains finding aids for most of the archival records. There are also several online exhibits including Savannah Fire and Emergency Services Historical Photographs and several exhibits on the centennial of City Hall.

The RLMA, housed in Savannah 's City Hall, is staffed by two full-time employees. In addition to City employees, the RLMA is open to the public and responds to reference requests that relate to archival and historical City records under its administration in the City Records Center . Office appointments, typically scheduled between 10:00 AM and 3:00 PM, are strongly recommended for on-site research visits. For additional information, or to schedule an appointment, contact Luciana Spracher, the Library Archivist at (912) 651-6412.

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Announcements

Georgia State celebrates nursing history

To celebrate the 100th anniversary of the Georgia Nurses Association, the Georgia State University Library will feature nursing records and artifacts from 1907 to 1991 in its 2007-2008 Women's Exhibit, "Angels of Mercy: A History of the Nursing Profession." The exhibit will remain open through March 2008 in the Special Collections Department & Archives.

The Special Collections Department, which is the largest repository of nursing collections in the southeast, houses the records of the Georgia, South Carolina, Kentucky, Maryland, and District of Columbia Nurses Associations. In 2004, The National Historical Publications and Records Commission awarded an \$82,000 grant to Georgia State for a collaborative effort to preserve and make accessible its nursing collections and the National Conclave of Grady Graduate Nurses records at Auburn Avenue Research Library.

The library's 2007 Diane L. Fowlkes Spring Event, which will take place at 5 p.m. on June 12 in the Student Center Senate Salon, will also focus on the nursing profession. Elizabeth Norman, the author of *We Band of Angels: The Untold Story of American Nurses Trapped on Bataan by the Japanese*, will be the featured speaker at the event. Norman is also the author of *Women at War: The Story of Fifty Military Nurses Who Served in Vietnam*, a revised version of her doctoral dissertation that was published in 1990.

For more information or to RSVP, call (404) 651-2477 or e-mail mgerrard@gsu.edu. The deadline to RSVP is June 4.

Volunteers for NAGARA meeting needed

NAGARA, the National Association of Government and Records Administrators, will be meeting in Atlanta July 22-26, 2008. Between 200 and 300 attendees will come from across the US representing the Federal Government, state archives, local government archives, and others. Although there are representatives from Georgia Department of Archives and History and from NARA, a few more volunteers are needed. The first local arrangements committee meeting on Tuesday, April 10th at 3 p.m. at State Archives. If you can help, please let Kaye Minchew (kaye@trouparchives.org) know and plan to attend this meeting.

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Scholarships

Edward Weldon Scholarship

Purpose: To provide an SGA member with the registration fee to attend the annual meeting of the Society of American Archivists (August 29-September 2, 2007)

"I was unable to secure support from my institution to attend the SAA annual meeting and I am very thankful to SGA and the Weldon Scholarship for providing this wonderful opportunity. The annual meeting provided unparalleled professional development and networking opportunities. Not only did I attend conference sessions applicable to my interests, but I caught up on recent developments in the profession. I benefited greatly from the experience and knowledge I gained, all thanks to the Weldon Scholarship."

- **Lynette Stoudt** (Georgia Historical Society), 2006 Wheldon Scholarship Winner

Deadline to apply: applications must be received by May 15, 2007

Each year, the Society of Georgia Archivists (SGA) awards a scholarship for attendance to the Society of American Archivists' (SAA) annual meeting. The Edward Weldon Scholarship was established in 2000 in recognition of Ed Weldon's leadership in the

archival community of Georgia, including helping to establish SGA. In addition to serving as SGA's first president, he was the first Georgian to serve as President of SAA. The Weldon Scholarship covers the amount of early-bird registration for the conference . The recipient is responsible for submitting their SAA meeting registration by the early-bird registration deadline (June 29, 2007). SAA's 2007 conference will be held in Chicago, August 29 through September 2, 2007. For more information about the conference or SAA, visit www.archivists.org.

Eligibility

Individuals eligible to compete for the scholarship must be members of SGA (as of February 1, 2007) and residents of the State of Georgia. Preference will be given to applicants who do not have access to institutional support for attending the Society of American Archivists' annual meeting.

To Apply

To apply for the Edward Weldon Scholarship, please visit <http://soga.org/scholarships/intro.php> and download the on-line application and instructions. Mail the completed application and all required supplemental materials to the SGA Scholarship Committee by May 15, 2007 (application packets must be received by May 15, 2007 to be considered).

For more information, please contact:

Luciana Spracher, SGA Scholarship Committee
City of Savannah, Research Library & Municipal Archives
P.O. Box 1027
Savannah, GA 31402
lspracher@savannahga.gov

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Membership Spotlight

Membership Spotlight by Leigh Ann Ripley

Name: Jan McKinney

SGA Member since: 2001

Job Title: Director of Council Initiatives

Place of Employment: Girl Scout Council of Savannah, Georgia

Years in Current Position: 9



Job Description: Manage First Headquarters Museum and Program Center and one staff member there; develop and implement the Girl Scout product sales; manage the council shop and one staff member there.

Education: Associate Degree in Criminal Justice; Continuing education in archives management

Professional Memberships: Coastal Museums Association, GMAG, Georgia Historical Society

Most Enjoyable Aspect of Your Job: Showing and sharing the history of our organization with young Girl Scouts from around the world.

Alternate Career Path if not in Archives: Girl Scouts

Favorite Pastimes: Reading, Antique Cars

Comments on the profession today: Archivists are needed more today than any other time because of the easy destruction of history. Through the programs we provide to young girls in our museum we hope to encourage them to start preserving today so they don't have to work so hard digging in the future.

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collection of archival materials available
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Georgia News

Salvation Army Historical Center launches online catalog

The Salvation Army Southern Historical Center at Evangeline Booth College would like to announce the launch of its new online catalog. The catalog provides access to records from the Center's collection including: historic documents, archival records, artifacts, memorabilia, visual materials, ephemera, and publications. At present there are about 20,000 records ranging from collection to item level with about 700 images from the collection. The SASHC is the official historical repository of The Salvation Army USA Southern Territory, comprising 15 southern states and the District of Columbia. The collection documents the worldwide mission of the religious and charitable organization with emphasis on its work in the American South. The catalog can be accessed via the Evangeline Booth College website (www.evangelineboothcollege.org) under the "Historical Center " tab.



First Lady, Eleanor Roosevelt, distributing Christmas baskets at The Salvation Army corps hall, Washington, DC , about 1943; #1990.0102.23

Recent additions to the Digital Library of Georgia Collection

The Digital Library of Georgia has added four new digital collections to its library of Georgia's historical and cultural documents.

- Beauty in Stone: Industrial films of the Georgia Marble Company, a Georgia HomePLACE project in partnership with the Georgia Public Library Service, Pickens County Library, Marble Valley Historical Society, and the Georgia Archives <http://dlg.galileo.usg.edu/georgiamarble>
- For Our Mutual Benefit: The Athens Woman's Club and Social Reform, 1912-1920, minute books from the Athens Woman's Club provided as a part of Georgia HomePLACE in partnership with the Georgia Public Library Service and Athens-Clarke County Library <http://dlg.galileo.usg.edu/athenswomansclub>
- The University Bumblebee (1889-1902) is an unofficial publication by graduating University of Georgia students delivering vicious satire aimed at UGA faculty and administration. Provided in partnership with the Hargrett Rare Books and Manuscripts Library <http://dlg.galileo.usg.edu/bumblebee>

- Centennial Alumni Catalog from the Hargrett Rare Books and Manuscripts Library (1901) provides biographical information on matriculates of the University of Georgia during its first century (1801-1901) <http://dlg.galileo.usg.edu/centennialcatalog>

Georgia Historical Society online catalog update

The Georgia Historical Society would like to announce that through their Museums for American grant project almost 300 legacy archival descriptions have been updated to *DACS* standards and are searchable in MARC21 format through the GHS online catalog. Approximately 50% of the Georgia Historical Society's processed collections are described in the catalog, with a goal of approaching 100% by the project's end on July 31, 2008. This project is made possible by a grant from the U.S. Institute of Museum and Library Services.

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SGA News

Copies of *Provenance* needed

Reagan Grimsley, *Provenance* editor, and Jody Lloyd Thompson, *Provenance* subscription manager, are asking that SGA members assist them in providing back issues of *Provenance* for an indexing project. To donate your older copies of *Provenance*, please contact Jody Lloyd Thompson at 404-894-9626 or jody.thompson@library.gatech.edu. Once a cost effective way of reproducing past years of *Provenance* is found, donated copies will be replaced.

SGA and SLA: Getting to know you

Members of the Society of Georgia Archivists are invited to mix and mingle with Atlanta-area Special Libraries Association members at Neighbors for happy hour on Thursday, May 10 from 6PM to 8PM. Neighbors is located on the corner of North Highlands Avenue and Charles Avenue in Virginia Highlands. Members unable to make it are invited to begin their own social hour in their respective cities. For more information, contact Morna Gerard, SGA Membership Committee Chair, at libmjg@langate.gsu.edu for more information.

SGA Summer Workshop: “Managing Electronic Records in Archives”

The SGA Education Committee is pleased to announce this year's summer workshop, “Managing Electronic Records in Archives,” which will take place on Friday, July 20, 2007, at the Georgia Archives in Morrow. Geoffrey A. Huth, Director of Government

Records Services at the New York State Archives, will present the one-day workshop.

Archivists continue to wonder how best to manage the electronic records in their collections. Often, they have even avoided adding these records to collections. Many believe that managing electronic records is beyond them, but there are a number of simple techniques that all archivists can learn to gain control of these records. This workshop will focus on the basic electronic records skills that archivists need to manage today's records.

The workshop will discuss all archival activities from appraisal through access, provide simple technical details on file formats and media, and end with an exercise to help the participants plan for their own electronic records program.

Geof Huth, our presenter, is very experienced as an instructor on this topic. Prior to his current position at the New York State Archives, Huth served in several positions in records management in New York State, including Manager of Records Advisory Services, a regionally-based program of archives and records management advisory services. He comes with excellent recommendations from those who have experienced his teaching.

SGA offers its members the special price of only \$50 for registration for this workshop. Full-time student members pay only \$40. The price for non-members is \$75, or non-members may join SGA (yearly dues are \$25; \$10 for students). A registration form is available in PDF format via the link below. For further information on membership and registration, visit the SGA website at www.soga.org.

Registration Form

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Preservation News

Preservation News is a quarterly column intended to disseminate timely and newsworthy information about preservation in libraries and archives. News items are collected from printed sources (newsletters, journals, press releases), information gathered at conferences and meetings, electronic mailing lists, and websites. Priority is given to items of particular interest to archivists and librarians in the Southeastern United States . Topics include reports on developments in the field, training opportunities, new publications and services, and information on funding sources and grant deadlines. Please submit your preservation news to Kara McClurken at 404-592-4876, or kmccclurken@solinet.net.

by Kara McClurken

May Day: Saving Our Archives

The Society of American Archivists has launched a grassroots campaign to encourage archives and other cultural institutions to help protect our cultural resources when a disaster occurs. On May 1, 2007, set aside some time to update your emergency contacts or hold an evacuation drill. If you do not have a disaster plan, make a timeline to create one. Simple actions can make a big difference! For more information on what you can do to help save your archives on May 1st, this year, and every year, see <http://www.archivists.org/mayday/index.asp> or <http://www.heritagepreservation.org/programs/tflessons/MayDayInfo.html>.

CLIR issues report on E-Journal Archiving Programs

The Council on Library and Information Resources issued a report summarizing a review of 12 e-journal archiving programs. The report argues that current licensing arrangements do not adequately protect a library's long-term interest in e-journals, that individual libraries cannot address this problem on their own, that large portions of scholarly electronic literature are not covered by current archiving arrangements, and that no comprehensive solution to the problem yet exists. The report makes recommendations to publishers, academic libraries, and e-journal archiving programs. The report is available online at <http://www.clir.org/pubs/abstract/pub138abst.html>.

Study on Rights Information in the PREMIS Data Dictionary

Karen Coyle has written a study, *Rights in the PREMIS Data Model*, covering how rights information needed for digital preservation is handled in the PREMIS (Preservation Metadata: Implementation Strategies) Data Dictionary. The study was commissioned to improve the specification so that institutions will be able to assess their rights to preserve material in digital formats and includes the following topics: an overview of digital rights, preservation actions that digital repositories might implement, the relationship between copyright law and preservation activities, and recommendations for expansion of the data dictionary. To view the study, go to <http://www.loc.gov/standards/premis/Rights-in-the-PREMIS-Data-Model.pdf>.

Family Treasures Website

The Library of Congress has launched a new website to add the public in caring for the family treasures. Sponsored by the ALA Carnegie-Whitney Award and the Library of Congress Preservation Directorate, the site covers storage, emergency planning, caring for items everyday and recovering family treasures after a disaster. For more information, see <http://www.loc.gov/preserv/familytreasures/index.html>

Academic Libraries Hurricane Recovery Project

The Andrew W. Mellon Foundation awarded a grant to the Southeast Library Network to assist academic libraries in recovering from damage sustained during Hurricanes Katrina and Rita. Last summer, the affected libraries had the opportunity to apply for up to \$25,000 to address immediate needs for equipment, furnishings, collections, and/or temporary staffing. Beginning this spring, they will also have the opportunity to attend free preservation training sessions. For more information on this project, please see http://www.solinet.net/preservation/preservation_templ.cfm?doc_id=4197 .

Atlanta Alliance for Response Forum

On February 8, 2007, SOLINET, the Georgia Archives, and the High Museum of Art, co-sponsored the Atlanta Alliance for Response Forum at the High Museum . The forum brought together representatives from 80 cultural institutions, local emergency management agencies, and disaster recovery vendors to initiate a dialog between the

groups, share best practices and resources for disaster planning, and explore how partnerships can improve local response efforts.

The morning panels included a discussion with first responders from the local, state and federal levels as well as a panel of administrators from cultural institutions focusing on major disasters in cultural institutions. The afternoon program focused on planning local and regional disaster planning networks and was followed by break-out sessions that examined ways in which the various institutions could collaborate with each other in future disaster planning and recovery efforts.

A follow-up meeting was scheduled for March 23 at the Columbia Theological Center in Decatur where the goals included: naming the group, defining the mission of the group, writing a mission statement, setting a meeting schedule/timetable for future meetings, setting up committees and formalizing a planning structure for the group. Stay tuned for more information.

The Alliance for Response forums are part of a national program on cultural heritage and disaster management sponsored by Heritage Preservation to bring together local emergency managers with the cultural heritage community. Knowing that first responders to any emergency will be local personnel, it is important for partnerships between cultural institutions and emergency personnel to be in place before disasters. For more information on the forums, see <http://www.heritagepreservation.org/programs/AFRmain.HTM>

New Online Resource for Conservation Grants

AIC (the American Institute for Conservation of Historic and Artistic Works) has launched a new website that gathers together organizations that provide conservation grants. The site links to more information about each type of grant and lists the deadline for each one. To view the list of upcoming deadlines, see <http://aic.stanford.edu/news/grantandfellowship.html>

Oversize Polyester L-sleeves

Looking for polyester L-sleeves for oversize posters and architectural drawings? A recent post on the Conservation Dist-List recommends Atlantic Protective Pouches. The company can create sleeves up to 60 inches wide with unlimited lengths. For more information, see their website at <http://www.atlanticprotectivepouches.com>

2006 National Recording Registry Selections

The Library of Congress and National Recording Preservation Board have just announced the latest 25 selections to the National Recording Registry. Each year, the Librarian of Congress selects recordings of cultural, historical, or aesthetic significance to list in the National Recording Registry to preserve and make accessible to scholars and the public. You can find the list of titles and more information at:

<http://www.loc.gov/today/pr/2007/07-039.html>

SOLINET's Online Classes this Spring

New! Preservation of Photographic Materials

June 15, 2007, 10-12 AM

This new two hour class is designed to aid cultural institutions in developing preservation strategies based on real-world issues, such as handling guidelines and storage conditions for photographic collections that provide protection, security, and access. Topics covered include early photographic processes; issues with prints, color, film, glass, albums; housing, handling, and security guidelines; duplication and reformatting; and new technologies.

Other online classes:

Preservation and Salvage of Audiovisual Materials, April 23, 2007 2-4PM

Introduction to Grants for Preservation, April 27, 2007 10AM-12PM

Basic Digital Stewardship, April 30, 2007, 2-4PM

Preserving Oral Histories, May 31, 2007, 10AM-12PM

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Alabama Update

Alabama Update reports on notable events involving the Society of Alabama Archivists for the benefit of interested readers of the Society of Georgia Archivist's newsletter. If you are interested in learning more about archival work in Alabama, or any of the news items mentioned in this column, please contact the author, Tim Pennycuff, at tpenny@uab.edu.

Tim Pennycuff

Birmingham Public Library

Six new searchable on-line databases created by library staff are now available at BPL. The "Alabama Coal Mine Fatalities Database" records more than 2,000 mine-related deaths for the years 1898-1938. The "Alabama Episcopal Church Registers Database" contains more than 14,000 entries for Episcopal baptisms, confirmations, marriages and burials, for the period of the 1830s to the 1970s, including listings for hundreds of enslaved persons. Currently covering the years 1821-1974, the "Alabama Inventors Database" contains more than 11,000 entries providing detailed information on Alabama inventors and their patents. Obituaries for more than 100,000 Birmingham and Alabama residents who died between 1956 and 1976 are listed in the "Obituary Index." This database provides citations from three newspapers, the *Birmingham News*, the *Methodist Christian Advocate* and the African American paper the *Birmingham World*. The deceased are also remembered in the "Red Mountain Cemetery Internments Database." Birmingham used the cemetery as a place to bury the indigent dead from 1888 to 1906, and the database provides names, ages, sex, race and causes of death for

the more than 4,000 people buried there. Adapted from a project conducted by the Works Progress Administration, the "WPA Index to Alabama Biography Database" indexes 97 books on Alabama history that provide detailed biographical information. These databases are available on the library's web site at <http://bpldb.bplonline.org/>.

-Jim Baggett

Birmingham Civil Rights Institute

Selma to Montgomery : A March for the Right to Vote - Photographs by Spider Martin will be on exhibit March 6 - May 20, 2007. The photographs, previously exhibited in the Cannon House Office Building in Washington, DC and in other locations around the country, were recently added to the BCRI Archives through a generous gift from Margaret Jemison. Spider Martin, an Alabama native, photographed events that changed the nation. For more information, contact Laura Anderson at (866) 328-9696, ext. 215 or at landerson@bcri.org, or visit on the web at www.bcri.org.

-Laura Anderson

Trenholm State Technical College

Trenholm Tech Archives has received 100 rare books and photographs, circa 1920-1990, from the family of Dr. G.W. Trenholm (1872-1925) and Dr. H.C. Trenholm (1900-1963). The Trenholms served as presidents of State Normal School, now Alabama State University. The gifts were presented by grand-daughter and daughter, Dr. Portia Trenholm Hamlar. The archives has also received photographs, circa 1880-1930, to add to the Rufus A. Lewis Collection. Lewis (1906-1999) was considered the "Father of the Voting Rights Movement in Montgomery and Central Alabama."

-Gwen Patton

University of Alabama at Birmingham

On April 23, 2007, the UAB Archives is hosting a continuing education workshop by the Society of American Archivists. The one-day workshop, Describing Archives: A Content Standard (DACS), will be held in UAB's Lister Hill Library of the Health Sciences. The instructor for the workshop is Kelcy Shepherd, Digital Interfaces Librarian at the University of Massachusetts Amherst. The workshop is being co-sponsored by the Society of Alabama Archivists (SALA).

The archives has opened the John Adams Reynolds Notebook (MC89). The notebook contains the handwritten prescriptions of and accounts of services rendered by Dr. John Reynolds (1819-1891). Reynolds was born in North Carolina and was 15 when his family moved to the frontier of Alabama. Reynolds graduated from the Botanico-Medical College of Ohio (located in Cincinnati) and practiced in his home of Barbour County, Alabama. The details of the services rendered by Dr. Reynolds cover the last years of the Civil War period, 1863 to 1865. Reynolds, who died in Barbour County, was the grandfather of Dr. Lawrence Reynolds (1889-1961), benefactor and namesake of UAB's Reynolds Historical Library.

-Tim L. Pennycuff

University of South Alabama

USA Archives announces the acquisition of the papers of former mayor and city commissioner Lambert C. Mims. Mims was mayor/commissioner of Mobile from 1965 to 1985. After leaving office, Mims acted as the ambassador for the Alabama Waterways, was the president of the American Public Works Association, and was the director of the Men's Ministry for the Mobile Baptist Association. In addition, Mims was the president of the Alabama Baptist Brotherhood and the Alabama Baptist State Convention. He is the current president of the advisory board for the Waterfront Rescue Mission and president of the Masonic Breakfast Club, as well as a member of the Kiwanis Club of West Mobile and a deacon at Riverside Baptist Church.

During Lambert Mims' tenure, the city of Mobile completed the Bayway, unveiled the George C. Wallace Tunnel, opened Mobile Greyhound Park, and saw the Southern Market/City Hall designated a national historic landmark. It reconstructed and opened Fort Condé, witnessed the devastating destruction of hurricanes Camille and Frederic, and saw the first oil well drilled in the bay. In addition, Mims was a vital member of the city's government during the latter portion of Mobile's modern civil rights movement. The USA Archives already owns numerous collections related to that period, including the records of the Vernon Z. Crawford and the Blacksher, Menefee & Stein law firms, the records of the Non-Partisan Voters League, and the papers of John L. LeFlore. Those collections document the city's civil rights history from the citizens' perspective, and the papers of Lambert Mims should help to chronicle that era from the city's viewpoint.

-Carol Ellis

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Washington Beat

Washington Beat is a collection of news items gathered by Clemson Archivist Jim Cross for the benefit of interested readers of the Society of Georgia Archivist's newsletter. If you are interested in learning more about archival work in our nation's capitol, or any of the news items mentioned in this column, please contact the author at jcross@clemson.edu.

By Jim Cross

National Archives Budget: On February 6, 2007 President Bush announced his 2008 fiscal year budget. The Archives would receive \$312.8 million, an increase of \$34.6 million; the ERA received \$58 million, an increase of \$12.8 million. However, the NHPRC was again zeroed out. On February 14, 2007 Congress passed a continuing resolution to fund federal agencies to the end of fiscal year 2007. The Archives received the same funding it did in fiscal year 2006 except for its Electronic Record Archive (ERA), which received a \$9.9 million increase.

Archives Partnerships: On January 10, 2007 the Archives announced it had entered into a non-exclusive agreement with Footnote, Inc. to digitize 4.5 million pages of material, starting with material that is currently on microfilm. It will include the Papers of the Continental Congress, the Matthew Brady Collection of Civil War Photographs, the records of the Southern Claims Commission, the Name Index to Civil War and Later Pension Files, and the 1908-1922 investigative case files of the Bureau of Investigation. Material will be available on a subscription basis at Footnote's web site and for free in

the Archives's main and regional centers' research rooms. After five years the images will be available at no charge through the Archives's web site. ... On February 19, 2007 the Archives launched the Presidential Timeline web site, which includes digitized artifacts and documents from all twelve of the presidential libraries. The project was undertaken with the Learning Technology Center of the University of Texas at Austin and the UT Library system (URL: www.presidentialtimeline.org). ... The Archives and West Virginia University announced on February 28, 2007 that they were establishing a ten year research and educational partnership to study electronic records and to promote their use in education. ... On March 5, 2007 the Boeing Company announced that it was donating \$5 million to expand the "National Archives Experience" by allowing the archives to complete its educational outreach center and increase its traveling exhibition program, as well as allow the creation of an interactive educational web site.

Other Archives News: The Lyndon B. Johnson Presidential Library released for research 58 hours of presidential telephone conversation recordings covering the period August to December 1966 on November 17, 2006. ... On January 10, 2007 the Archives announced the appointment of Thomas J. Putnam as director of the John F. Kennedy Presidential Library. He served as the Library's Director of Education from 1999-2003 and as its Deputy Director from 2003 to the present. He is a graduate of Bowdoin College and has an MPA from the Woodrow Wilson School at Princeton University. ... On February 8, 2007 the Archives announced it had completed its Freedman's Bureau project, producing nearly 1,000 rolls of microfilm. ... A former intern at the Philadelphia branch of the Archives was charged on March 13, 2007 with stealing 165 documents from the branch and selling them on eBay. The items included an Order from the War Department announcing the death of Abraham Lincoln and a letter from Confederate general J. E. B. Stuart. All but four of the documents have been recovered.

Library of Congress News: The Library opened a digitization center at the National Library of Egypt on November 15, 2006 as part of their cooperation on digital initiatives, which includes a history of science in the Islamic world from 800-1600. ... On February 14, 2007 the Library's Preservation Directorate, in conjunction with the American Library Association, opened a new web site entitled "Preparing, Protecting, Preserving Your Family Treasures." (URL: <http://www.loc.gov/preserv/familytreasures/index.html>) On February 21, 2007 the Library launched the online exhibit "Frontline Diplomacy: The Foreign Affairs Oral History Collection of the Association for Diplomatic Studies and Training." It concentrates mainly on the post World War II period and includes interviews with Frank Carlucci, Averell Harriman, Jeane Kirkpatrick, Clare Boothe Luce, Dean Rusk, and Cyrus Vance. ... In honor of Veteran's Day the Library unveiled a new addition to its "Experiencing War" web series on March 1, 2007. "Women at War" contains twelve digitized collections comprising interviews, letters, photographs, and memoirs covering the period from 1941 to the present. ... The Library and the National Endowment of the Humanities debuted the "Chronicling America: Historic American Newspapers" web site on March 21, 2007. The site contains more than 226,000 pages of newspapers published

from 1900-1910. The newspapers, which are in the public domain, are from California, Kentucky, New York, Utah, Virginia, and the District of Columbia. The site will eventually have historically significant newspapers printed between 1836 to 1922 from all state and territories, as well as information about American newspapers from 1690 to the present. (URL: <http://www.loc.gov/chroniclingamerica/>)

Other News: In January 2007 a new Information Policy, Census and National Archives Subcommittee was formed as part of the House Government Reform Committee, giving the National Archives increased visibility. Representative William Lacy Clay of Missouri has been named chair of the Subcommittee. The National Institute of Standards and Technology is pondering whether it will make standards created by the E-Records Management project at the National Archives a government-wide requirement or simply guidelines.

Copyright: On November 22, 2006 the Copyright Office granted six exemptions to the Digital Millennium Copyright Act. One allows libraries and archives to make preservation copies of computer programs and video games created in formats that are now obsolete. The exemptions will be in force for three years.

Declassification: In December 2006 the Public Interest Declassification Board asked Congress to amend its charter to allow it to make it clear that the board does not need White House approval to review classified documents. ... At midnight on December 31, 2006 the first group of records were automatically declassified under the "25 year rule" as promulgated by a 1995 executive order signed by President Bill Clinton and affirmed in a 2003 executive order by President George H. W. Bush. The Nazi War Crimes and Japanese Imperial Government Records Interagency Working Group announced the recent declassification of 100,000 pages relating to Japanese war crimes on January 12, 2007 and the availability of both a reference book and electronic records finding aid for materials concerning World War II in the Pacific.

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