

# SGA Newsletter

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Winter 2007

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## Columbus, Georgia Selected as Site for 2007 Annual Meeting

by Tamara Livingston

The Columbus State University Archives, a division of the Columbus State University Libraries, will host the 2007 Society of Georgia Archivists Annual Conference on November 7-9<sup>th</sup>. Over the past ten years, the annual conference has been held either in Atlanta, Macon, or in eastern Georgia, and holding the conference in the western portion of the state will bring educational and professional development opportunities to practitioners in this region and foster interest in the Society in this region of the state.

The Columbus area hosted the SGA Annual Conference some fifteen years ago, but much has changed in Columbus since that time. Renewed interest in the arts and humanities has reshaped the Uptown area and recent redevelopment offers several attractive conference venues. The River Center for the Performing Arts, the Rankin Arts Center, The Columbus Trade Center, and the Columbus Marriot are all located downtown near the Chattahoochee River, boast free parking and are within three blocks of each other. Archivist Reagan Grimsley and Callie McGinnis, Dean of Libraries at Columbus State University, will lend support in identifying appropriate venues and assisting with other necessary local arrangements.

Columbus offers a number of outreach opportunities for the SGA. The Columbus Public Library opened a new facility in 2005, and has put a renewed focus on local history and genealogical services, including archives. The Springer Opera House, the Columbus Museum, and the Port Columbus Civil War Naval Museum all offer archives or related services to the public.

Grimsley and McGinnis look forward to hosting the annual meeting this year and to helping build awareness and membership in the SGA in the western region of our state. They are confident that the state of the art facilities, moderate pricing, and supportive local organizations will guarantee a successful and enjoyable conference for SGA members.

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### Membership Spotlight



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## Specifics Regarding the *SGA Newsletter*

The Society of Georgia Archivists is a nonprofit organization established to provide an effective means of communication and cooperation among all individuals employed in archives and manuscript repositories in the state; to promote the preservation and use of the manuscripts and archival resources of the state; to increase the knowledge of archival theories and practices; to encourage the publication of finding aids; and to cooperate with professionals in related disciplines.

The *SGA Newsletter* is issued four times a year. All subscriptions are for the

calendar year and are based on membership dues to the Society of Georgia Archivists.

Members of SGA and related associations are encouraged to send in announcements of jobs, workshops, conferences, or other information to share. Appropriate and newsworthy notices will be printed as space permits.

The *SGA Newsletter* invites advertisements for archival products and services as space permits and at the editor's discretion. Ads must be

accompanied by a check made payable to the Society of Georgia Archivists. Deadlines for submissions for articles and camera-ready advertisements are March 1st, June 1st, September 1st, and November 15th.

For article submission and advertisement information, contact:  
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## Calendar of Events

by Marie Force

### *EXHIBITIONS*

Through February 11, 2007. **The Chattahoochee: A River of History**, Columbus Museum of Art, Columbus, [www.columbusmuseum.com](http://www.columbusmuseum.com).

Through March 4, 2007. **Art Clokey's 'Gumby': The First 50 Years**, Center for Puppetry Arts, <http://www.puppet.org/>

Through April 22, 2007. **Designs of the Times: Twentieth-Century Georgia Quilts**, Atlanta History Center, [www.atlantahistorycenter.com](http://www.atlantahistorycenter.com)

### *EVENTS*

January 4-7, 2007. **American Historical Association Annual Meeting** in Atlanta, GA.

January - April 2007, second Tuesday of each month, **Lunch and Learn Series**, Georgia Archives, Morrow, GA. For more information call 678-364-3730 or visit

[http://www.sos.state.ga.us/archives/want\\_to\\_be\\_involved/Public\\_Programs/default.htm](http://www.sos.state.ga.us/archives/want_to_be_involved/Public_Programs/default.htm)

- January 9 - **Packing Your Genealogy Suitcase**, Susan & John Sloan, professional genealogists

- February 13 - **African-American Voices: Exploring Documents from the Georgia Archives**, Dale Couch, Georgia Archives

- March 13 - **A Stitch in Time: The Georgia Quilt Project**, Anita Zalenski Weinraub, The Georgia Quilt Project

- April 10 - **The Battle of Jonesboro**, Dr. Gene Hatfield, History Department, Clayton State University

### *WORKSHOP*

March 15, 2007. **Legal Aspects of Photography Rights, Archive Management, and Permissions**, SAA, Atlanta, GA, <http://www.archivists.org>

### *GRANT DEADLINE*

March 1, 2007. Deadline for GHRAB's **Circuit-Rider Archivist Consultation Visits** applications, [http://www.sos.state.ga.us/archives/who\\_are\\_we/ghrab/grant\\_programs/circuit\\_rider\\_archivist.htm](http://www.sos.state.ga.us/archives/who_are_we/ghrab/grant_programs/circuit_rider_archivist.htm)

### *SCHOLARSHIP DEADLINE*

March 5, 2007. Deadline for **Carroll Hart Scholarship** to attend Georgia Archives Institute, <http://www.soga.org/scholarships/hart.php>

This calendar includes exhibits and events at archival repositories and other institutions that could interest SGA members. Remember that schedules can and do change. Call ahead to confirm dates, times, fees, etc. Please send calendar items to Marie Force [marie.force@delta.com](mailto:marie.force@delta.com)

→ *Calendar Continued on Page 6* →

### Henry County Board of Education and Clayton State Create McDonough School Museum

by Leigh G. Wills

Clayton State University Archivist Rosemary Fischer has been working on a project in Henry County for over a year. An avid historian, she couldn't wait for the opportunity to get her hands into this community project and give some of Clayton State University history majors the opportunity to get some real-life experience creating a museum from scratch.

The project began as a dream of Sylvia Burch with Henry County Schools Community Development office. She wanted to preserve the history of the McDonough School, but didn't know where to start. With the help of Dr. Preston Malcom, administrator, she began to solicit donations and contacted Dr. Gordon Baker, director of Library Services at Clayton State. He put her in touch with Fischer, and according to Burch she and intern, Amy Allen, became her "best friends" and helped her realize the vision she had for the museum.



Interns who worked on the project were Paul Arnold, Mario Driver, Gia Gillies and Allen. According to Fischer, Allen, an honor student who graduated last May ('06) with a B.A. in History and who has been hired part-time to serve as the museum's first curator, instantly became dedicated to the project.

"She discovered and learned the software necessary to design the text panels used in the displays, researched the history of the school and the people involved, and conducted all the oral history interviews - 14 in six months!" says Fischer.

Fischer and Allen did an inventory of the small collection of artifacts, looking for items that could be used for display. They contacted former students, staff members and teachers for oral history interviews, to answer questions, and to solicit additional artifacts to add to the museum collection; something they hope will be on-going.

Burch has resided in Henry County since 1972, working with the Henry County Board of Education since 1993. Her husband and his parents graduated from the McDonough High School and both of her sons attended school in the same building before it was transitioned into an administration building in 2002.

"When the building was saved, we all knew there needed to be a place where the history of the school and the public school system could be preserved for future generations," says Burch.

Burch calls the opening of the school room in the museum "Phase I" of the opening in hopes of getting support to preserve the school's gymnasium, built by the community and donated to the HCBOE in the 1950's.

"With the help of Arden Williams, we will write grants to help with the museum and to get funding," says Burch. "We are also accepting donations from the community."

"The project is far from over," says Fischer. "We now have to do the nitty-gritty work of organizing the collection; transcribing the oral histories, editing oral history tapes and CD's, acquiring more oral

→ *High School Museum continued on page 6* →

## Meeting the Digital Challenge: Learning Opportunities for Georgia Archivists in 2007

by Renna Tuten

The July/August 2006 edition of *Archival Outlook* profiled digitization and skills needed for archivists to fully embrace the new wave of technology coming their way. Richard Pearce-Moses asked the question "What do archivists need to know to be comfortable working with digital materials?" and raised the issue that many archivists feel that they must know everything when it comes to dealing with electronic records, from programming to digital access. The desired outcomes of SAA's 2006-2007 Strategic Priorities list regarding archivists and digital assets are:

1. All archivists possess recognized core competencies on how to manage, appraise, acquire, and provide access to electronic records and other digital assets.
2. Archivists are able to communicate and collaborate with information technologists and members of allied professions at a basic level.
3. Some archivists have advanced knowledge of electronic records and digital asset management techniques so that they can serve as a source of expert knowledge, conduct research, and anticipate changes in technology so that the profession is better prepared to respond.
4. Archivists, records managers, and IT professionals develop, accept, and implement widely accepted standards for archival functions (eg, accessioning, appraisal, arrangement and description, preservation, access) for born-digital records and digitized archival assets utilizing readily available tools.
5. Archivists have a variety of educational opportunities to acquire and improve electronic records-related competencies at the introductory, advanced, and continuing education levels.
6. Archivists will formulate appropriate advocacy strategies based upon a sophisticated understanding of the role of information policy in the creation and accessibility of records.

In light of this wish list, there are several occasions in 2007 for archivists in Georgia to begin acquiring skills that will help everyone work together on the digital front.

First and foremost, the Society of American Archivists is offering a web seminar on **Monday, February 5** entitled "**Electronic Records: Preservation Options of PDF**". PDF/A is one of the new ISO standards for preserving electronic documents although not a replacement for all archival file formats. This workshop will give participants the opportunity to discuss why PDF/A is a viable option for electronic records preservation and learn the standards, limitations and mechanics of creating PDF/A documents.

A constant in archival continuing education, SOLINET offers a selection of classes this new year, both on-site and distance, that address these stewardship needs including **Basic Digital Stewardship** offered on January 30 live online. This class covers basic digital file formats as well as migration and discussion of what it takes to be a certified digital repository (according to the Research Libraries Group).

Other classes offered in the live online format are **Caring for Originals during Scanning Projects** (March 1), which will raise preservation questions and provide answers concerning physical collections and their transition to the digital world. **Metadata for Digitization and Preservation** (March 23 and April 12) will focus on the

→ *Digital Challenge continued on page 6* →

**Calendar of Events con't from page 3**  
**SOLINET CLASSES**

**January 31, 2007.** Preservation and Salvage of Audiovisual Materials (Live Online)

**February 21, 2007.** Developing a Disaster Plan (Live Online)

**February 28, 2007.** Introduction to Grants for Preservation (Live Online)

**High School Museum, con't from page 4**

histories, building the collection, preserving and protecting the collection and designing and creating new exhibits."

"I cannot tell you how proud I am of this museum room and it would not have been completed through this phase without the partnership of Clayton State University," says Burch. "I am eternally grateful to Rosemary, Amy and Clayton State for a dream which holds such promise for our community and future generations. I can only say thank you, thank you, many times over."

**Digital Challenge con't from page 5**

use of metadata for preservation of and access to digital collections. Learning how to send your repository's audio-visual content out on the web will be addressed in **Podcasting for Libraries** (February 6 and March 23).

If you're willing to make the drive, **Copyright Law in the Digital Age** (March 16 in Lexington, Kentucky) will clarify much of the fog surrounding the transition of copyright law from primarily print material to audio-visual and electronic documents. For just the basics regarding digitization, **Digital Imaging of Library Materials** (February 27 in Lexington, Kentucky) will guide participants in equipment selection, scanning, file types and simple image manipulation. Located in-state is **Digital Library Program Development** (February 26 in Atlanta). Toby Graham will discuss "creating, integrating, and sustaining digital resources and programs." Finally, to find funding for your projects attend **Grant Writing for Digitization and Preservation Projects** (March 15 in Johnson City, Tennessee).

The opportunities to meet SAA's challenge abound in 2007 and the Society of Georgia Archivists hopes that its members will utilize them to their fullest extent.

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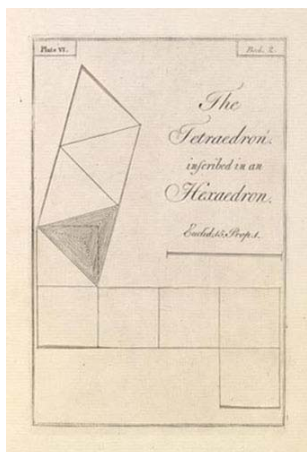
## Institutional Profile

by Mandi D. Johnson

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Georgia Institute of Technology  
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“Tetrahedron inscribed in a Hexaedron” Plate 6 from **An Illustration and Mensuration of Solid Geometry** (3rd edition, 1787) by John Lodge Cowley. This is part of a digitized version available from Georgia Tech’s Rare Book Collection.

The Archives at Georgia Tech date to at least the early 1960s. Their mission is to collect and preserve the history of Georgia Tech and to promote research and scholarship through collections relating to the academic curriculum. The department is also responsible for the school’s records management.

Located in the Library Annex, the Archives serves approximately 600 in-house visitors a year, mainly students and faculty. The collections contain records of faculty, staff and student activities, photographs, a film and video collection, and architectural drawings. Because graduates of Georgia Tech’s School of Textile and Fiber Engineering have operated and supported mills throughout the Southeast, the Archives also have a strong collection of material pertaining to the textile industry. Specific collections include the Fulton Bag & Cotton Mill Records, Chipman-Union Mill Records, and the Louis Magid Papers.

The rare book collection supports and compliments Georgia Tech’s academic curriculum with subjects such as architecture, the history of science and technology, physics, and chemistry. In fact, the cornerstone of this collection is the first edition of Sir Isaac Newton’s *Principia* published in 1687. The Archives also contains the Bud Foote Science Fiction Center which is a 10,000 volume collection of books and periodicals.

Additionally, finding aids and several collections, or portions of collections, are available online. The Archives are open, Monday-Friday from 9:00-5:00. For more information contact Jody Thompson at 404-894-9626 or [jody.thompson@library.gatech.edu](mailto:jody.thompson@library.gatech.edu).



## Archives and Records Management

### Archive by the numbers

Type of archives: academic

Access: open to the public, Monday through Friday, 9AM to 5PM

Total number of staff: 6

Primary Funding Source: Georgia Tech Library

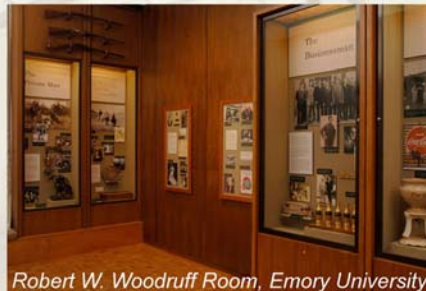
Total estimated holdings in linear feet: not available

## Announcements

The Georgia Archives is please to announce that Tina Mason Seetoo was hired for the position of archives conservator. Tina is responsible for managing the operations of the document conservation lab, and will also assist with a range of preservation and training activities. Tina has an MILS and Advanced Certificate in Conservation from The University of Texas at Austin. She spent the past eight years at SOLINET where she was most recently Manager of Preservation Services. Tina can now be reached at the state archives by email ([tseetoo@sos.state.ga.us](mailto:tseetoo@sos.state.ga.us)) or by calling 678-364-3842.

Elizabeth Ferguson Keathley, formerly the Archivist and Special Collections Librarian at Southern Polytechnic State University, has moved to the corporate archives of United Parcel Service (UPS). Elizabeth will be working with Jill Swiecichowski and others at UPS to implement a Digital Asset Management system, as well as continuing to enjoy her passion for processing. Elizabeth can now be reached at [ekeathley@ups.com](mailto:ekeathley@ups.com) or 404-828-4706

Lance Watsky, formerly the Media and Preservation Specialist for the Georgia Archives, took the position last June as the Program Coordinator for UCLA's Moving Image Archive Studies Program. This Master of Arts degree program is for students that want to learn how to archive and preserve moving images. For more information check their website: <http://www.mias.ucla.edu/> or contact Lance Watsky directly. He can be reached via phone at 310-206-4966, or e-mail [lwatsky@tft.ucla.edu](mailto:lwatsky@tft.ucla.edu).



Background: Robert C. Williams Paper Museum  
Photo by Karl Warden

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### Scholarship Application Deadline

March 1, 2007, Carroll Hart Scholarship, SGA, for more information and application requirements, please visit <http://www.soga.org/scholarships/intro.php>

### Carroll Hart Scholarship

**Purpose:** To attend the Georgia Archive Institute (June 11-22, 2007)

**Deadline to apply:** applications must be received by March 1, 2007

Each year, the Society of Georgia Archivists (SGA) awards a scholarship for attendance to the Georgia Archives Institute in Atlanta (June 11-22, 2007). The scholarship, named for Carroll Hart (former director of the Georgia Department of Archives and History, founding member of the Society of Georgia Archivists, and founder of the Georgia Archives Institute), aims at enhancing archival education and membership. The Hart Scholarship will cover an amount equal to the noncredit tuition for the Institute, but not to exceed \$500.00, and a year's membership in SGA. Recipients of the scholarship are responsible for applying separately to the Georgia Archives Institute (deadline to apply April 15, 2007). For more information about the Institute, visit <http://www.georgiaarchivesinstitute.org/>.



### Eligibility

Individuals eligible to compete for the Carroll Hart Scholarship are those engaged in compensated or volunteer archival work at any level in an institution in the state of Georgia, SGA members employed outside the state of Georgia, graduate students preparing for a career in archives at a college or university in the state of Georgia, or SGA student members studying outside of the state of Georgia. Preference will be given to applicants who do not have access to institutional support for attending the Georgia Archives Institute. Individuals may apply or be nominated by a supervisor or instructor.

### To Apply

To apply for the Carroll Hart Scholarship, please visit <http://soga.org/scholarships/intro.php> and download the on-line application and instructions. Mail the completed application and all required supplemental materials to the SGA Scholarship Committee by March 1, 2007 (application packets must be received by March 1, 2007 to be considered). For more information, please contact:

Luciana Spracher, SGA Scholarship Committee  
City of Savannah, Research Library & Municipal Archives  
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## Membership Spotlight

by Leigh Ann Ripley

**Name:** Nora Galler

**SGA Member since:** 2004

**Job Title:** Director of Library and Archives

**Place of Employment:** Georgia Historical Society



**Years in Current Position:** 5 months, but I have been with GHS for almost 3 years. I was first the Manuscript Archivist, then became the Library and Archives Manager, and just this summer became the Director of the Library and Archives division.

**Job Description:** Primarily, my job includes oversight of the Library and Archives division with a focus on creating policies and procedures, fundraising, donor relations, and project and staff supervision. My job also encompasses reference duties, providing digital image reproductions and permissions, creating exhibits, researching and implementing new technologies/standards, dealing with facilities and security issues, maintaining our web site content, and performing Affiliate Chapter consultation visits.

**Education:** BA in Religious Studies with a certificate in Asian studies from the University of Pittsburgh; MLIS with a concentration in archival studies from the University of Pittsburgh

**Other Work Experience:** University of Pittsburgh Archives Service Center; Rodef Shalom Temple Archives, Pittsburgh, PA; Carnegie Library of Pittsburgh; Rio Rancho Public Library, New Mexico

**Professional Memberships:** SGA: Listserv Manager 2006- ; Scholarship committee 2005-2006; Georgia Archives Week committee 2005-2006; Disaster Preparedness committee 2006 - ; Membership committee 2007

**Most Enjoyable Aspect of Your Job:** I like the variety and creativity involved in my position. As the Georgia Historical Society grows, the library and archives division has the challenge of adjusting to organizational changes and policies. We are also in a unique position of being the catalysts for much needed improvements to research services and technology in a 167 year old organization that is a little behind the times. We have some leeway to try out new ideas and then tweak them as we get feedback and results.

**Alternative Career Path (not in archives):** Lots of things sound good to me... I probably would have sought out a career in health, fitness, or nutrition or possibly engineering if I had not found library science/archives. But library science requires less schooling!

**Favorite Pastimes:** I like knitting and crocheting, reading, film (watching, discussing, reading about), keeping up with professional sports (depending on the season), exercising and taking walks, and daydreaming.

**Comments on the Profession Today:** It is an interesting time to be in the field of archives. The profession is straddling the great divide of technology in both theory and practice. Archivists face many challenging decisions. Technology adds yet another component to decision making that concerns preservation, collection management, access, and rights issues. I am very curious about where the profession will be in 10 years and how today's decisions will affect tomorrow's resources.



Chartered by the Georgia General Assembly in 1839, the Georgia Historical Society is a private, non-profit Organization headquartered in Savannah, Georgia. At left, a picture of their main address at 501 Whitaker Street.

The motto of the Society "Non Sibi, Sed Aliis" translates to "not for self, but for others."

## Georgia News

### Thomaston-Upson Archives and Radio Historian

After the 2006 Georgia Archives Week, Thomaston-Upson Archives Director/Archivist Penny Cliff asked the City of Thomaston if the city would sponsor the creation of a brochure the Self Guided Tour of Historic Thomaston. City Manager Patrick Comiskey agreed. Mayor Hays Arnold and the City Council gave Penny \$1,000 to create and print the guides. Penny commissioned a special map to be created to include in the brochures. The brochures feature digital pictures and descriptions of historic places within the city, a history of Thomaston, and information about the archives. They are in color and free to the public.

The Thomaston-Upson Archives is in partnership with the Upson Historical Society in creating Living Histories - DVDs of World War II veterans and those on the homefront.

The Bill Bailey Morning Show on local radio station WTGA 101.1 has Archivist Penny Cliff on weekdays at 8:30 A.M. promoting the history of Upson County with interesting history facts. The history spots have gone over very well. This publicity has promoted the history of Upson County and the Archives.

The Thomaston-Upson Archives and the Upson Historical Society received a GHRAB award to protect the J. Harold Smith Collection. This collection is two lifetimes of work of father and son surveyors. The collection is used often by surveyors other interested patrons.

The Thomaston-Upson Chamber of Commerce spotlighted the Thomaston-Upson Archives in its November-December 2006 newsletter, *The Chamber Comment*.

### Eudora Welty Project, Georgia State University

The Eudora Welty Project—which includes an exhibit of Welty photographs and literary works, artistic interpretations of a Welty short story, and readings of Welty works by prominent Southern writers—will premier January 18 at the Georgia State University Gallery in downtown Atlanta. The opening reception that evening from 5-8 p.m. will include gallery talks with the faculty artists whose artworks (based on Welty's "Petrified Man" story) are on display. Also featured will be photographs and literary works assembled from Weltiana held by private individuals and public institutions, including those from Georgia State University (GSU) Library's Rare Book Collection. GSU's Welty Collection is a gift from collector John Bayne.

GSU Welty scholar Dr. Pearl McHaney will present a talk at the Gallery on February 1 at 6 p.m., which will be followed by a Welty Readers' Theater performance. The Project will conclude on March 1 from 5-8 p.m. with a reception and public tribute to Eudora Welty featuring readings by noted Southern writers Lee Smith, Kaye Gibbons, Elizabeth Spencer, and Sheri Joseph.

The Welty Project is coordinated by Gallery director Cathy Byrd and co-sponsored by the GSU College of Arts and Sciences, Center for Collaborative and Interdisciplinary Arts, Center for Collaborative Scholarship in the Humanities, Student Activity Fund, Welch School of Art & Design and Gallery, Department of English, "Five Points: A Journal of Literature & Art," Department of Communication, and University Library Rare Book Collection.

All events are free and open to the public. Free parking is also available for the evening events. For further information, call 404/651-0489 or see [www.gsu/artgallery](http://www.gsu/artgallery)

## Resolutions

by Jill Severn

January a splendid time of the year! We all have the chance to make a fresh start, make new plans, set new goals, and look ahead to the future. As I begin my tenure as President I want to share some of my plans and goals for SGA in the year ahead.

### Greater Awareness and Responsiveness to Member Needs and Interests

The membership committee has just completed a major survey of SGA members at the close of 2006 and is now hard at work drafting a summary report that will appear in the spring issue of this newsletter. Many of the plans and goals that the SGA board and I set for the year ahead will derive directly from the ideas and responses provided by you the membership of SGA. Member response to the survey was strong. We distributed over 188 surveys and received 108 replies; a 58% response rate! We plan to put all this great feedback to good use. I have asked all board members to review their activities in light of relevant responses in the survey. The SGA Board will also discuss adopting a regular schedule for surveying membership in the future.

### Expand Collaboration

Archivists, museum personnel, librarians, and records managers as cultural resource managers all face similar challenges—how to provide access; how to preserve; how to establish or expand funding; how to plan for opportunities and disasters; how to reach the communities they serve—yet each often handles these matters with different emphases and approaches. This variety is a rich resource that I will work to tap this year by increasing communication and collaboration between and among cultural resource organizations in Georgia and in neighboring states. Specifically, I will recommend to the SGA Newsletter editor that she seek columnists who can update SGA members regularly on activities from organizations like the Georgia Association of Museums and Galleries, Georgia Records Association, Georgia Library Association. I will also work to establish an annual gathering of the leaders of cultural resource organizations to discuss opportunities for collaboration and cooperation.

### Build Relationships with future archivists

Georgia is now home to several graduate and undergraduate programs in public history, library science, archival studies, and museum studies. Many SGA members are enrolled or have graduated from these programs or have taken advantage of programs in neighboring states. These programs are natural partners for SGA. They offer a wellspring of new ideas and approaches and produce archivists, librarians, and museum professionals who become our colleagues and our members. To build ties with these programs I will encourage the membership committee to develop a liaison program and I will ask the newsletter editor and the web editor to look for ways to develop student-centered areas of their respective publications. I will also encourage the editor of *Provenance* and or his staff to look for ways to expand awareness among students about opportunities to publish in *Provenance*.

Now that I have shared some of my aspirations for SGA in the year ahead I hope you will continue the trend and send me your ideas and suggestions. Best wishes for a safe, inspiring, and productive new year.



## Preservation News

by Kara M. McClurken

### 1. National Park Service issues Conserv O Gram on Fire Safety

The National Park Service has created a new fire safety checklist that examines (among other things) life safety, fire protection equipment, exhibit/storage spaces, restaurants/eating areas, personnel/training, and changes to building structure since the last inspection. The checklist can be downloaded for free at <http://www.cr.nps.gov/museum/publications/conservoogram/02-23.pdf>.

### 2. Coatings on Photographs: Materials, Techniques, and Conservation

AIC's Photographic Materials Group recently published a new book on coatings on photographs, from the nineteenth century to the present. The hard cover book is available to non-AIC members for \$70. For more information, see <http://aic.stanford.edu/sg/pmg/coatings.html>.

### 3. Preserving Web Pages

The Library of Congress has developed a new website documenting its efforts to preserve web content using an open-source archival-quality Web crawler called Heritrix. The Library is working on developing a common set of web capture tools in the following areas: curator selection; verification and permissions; acquisition; collection storage and maintenance; and access. The open-source selection and permission tools are expected to be released in late 2006. Stay tuned to [www.loc.gov/webcapture/](http://www.loc.gov/webcapture/) for more information.

### 4. Benchmarks in Collection Care for Museums, Libraries, and Archives

This self-assessment checklist from the United Kingdom helps institutions determine how well they are caring for their collections, what they need to do to improve that care, and provides means to measure progress. The checklist provides three practice levels, Basic, Good, and Best to evaluate conditions in nine broad categories, including storage, conservation, environmental control and monitoring, and emergency preparedness. This checklist is available free at [http://www.collectionslink.org.uk/collections\\_care](http://www.collectionslink.org.uk/collections_care) and is also available as an interactive Microsoft Access database.

### 5. New Standard for Magnetic Tape Care and Handling

ISO, the International Standards Organization, has created a new standard entitled "Imaging materials—Magnetic tape—care and handling practices for extended usage." The standard, ISO 18933-2006, addresses proper care and handling, inspection, playback, cleaning, salvage and training. The cost of the standard is \$97.00. For more information, go to <http://www.iso.org/iso/enCatalogueDetailPage.CatalogueDetail?CSNUMBER=44128&ICS1=37&ICS2=40&ICS3=99&scopelist>.

Preservation News is a quarterly column intended to disseminate timely and newsworthy information about preservation in libraries and archives. News items are collected from printed sources (newsletters, journals, press releases), information gathered at conferences and meetings, electronic mailing lists, and websites. Priority is given to items of particular interest to archivists and librarians in the Southeastern United States. Topics include reports on developments in the field, training opportunities, new publications and services, and information on funding sources and grant deadlines. Please submit your preservation news to Kara McClurken at 404-592-4876, or [kmclurken@solinet.net](mailto:kmclurken@solinet.net).

→ *Preservation News continued on page 16* →

Preservation News con't from page 15

6. FEMA's Hazard Mitigation Grant Program

The Federal Emergency Management Agency's (FEMA) Hazard Mitigation Grant Program provides support for state and local governments, non-profit libraries, archives and museums to implement projects that will reduce or eliminate losses from future disasters. The goal of the program is to reduce the loss of life and property due to natural disasters and to enable mitigation measures to be implemented during the immediate recovery from a disaster. Institutions that have suffered a major disaster can apply for funding to pay for long-term solutions to potential problems, such as the purchase of pumps, retrofitting structures and facilities to minimize damages from high winds, earthquake, flood, wildfire, or other natural hazards, or the elevation of flood prone structures. For more information, see <http://www.fema.gov/government/grant/hmgrp/>

**SOLINET online classes this winter:**

- Basic Digital Stewardship, Jan 30, 2-4 pm
- Preservation and Salvage of Audio-Visual Materials, Jan 31, 2-4pm
- Developing a Disaster Plan (3 day workshop), Feb 21, March 7, March 21 (all 2-4 pm)
- Introduction to Grants for Preservation, Feb 28, 10-12am
- Caring for Originals during the Scanning Process, March 1, 2-4pm
- Care and Handling of Library Materials, March 9, 10-12am
- Basic Digital Stewardship, March 15, 10-12am
- Caring for Scrapbooks, March 27, 10-12am

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### SOLINET courses coming to Georgia this Winter:

Integrated Pest Management, Feb 21, 9am-4pm, SOLINET

Digital Library Program Development, Feb 27, 9am-4pm, Atlanta History Center

### SOLINET is offering two new online classes in March 2007:

#### Preserving Oral Histories, March 22, 2-4pm

This class is designed for staff members who are responsible for creating and maintaining access to oral histories and their related materials in libraries, archives, historical societies, and other cultural institutions. The two hour class will cover the selection of appropriate storage formats and housings for sound and video recordings, transcribed interviews, interview notes, and photographs. The course will discuss reformatting and digitization issues as well as appropriate labeling techniques. It will also cover the selection and set-up of recording equipment to ensure high quality recordings for those instances in which repositories have input over the creation of new oral histories.

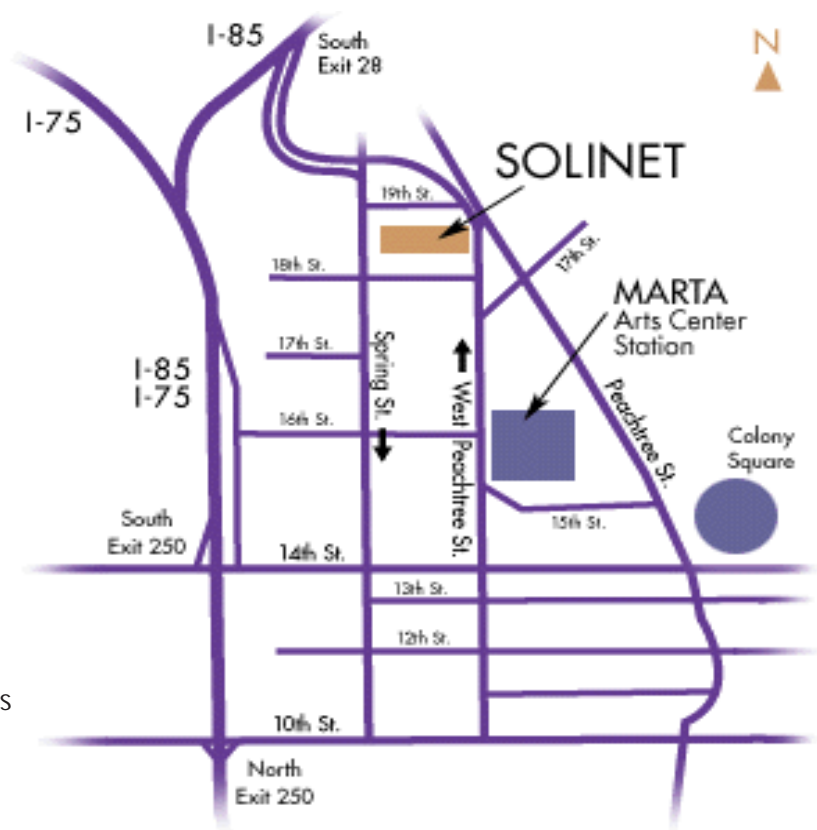
#### Emergency Management, March 29, 2-4pm

This class is designed for library and archives administrators who bear the overall responsibility for emergency management at an institution. The focus of this two hour class is to outline the key actions that administrators need to employ to coordinate an effective and efficient response to a disaster. Because a broken pipe will be handled very differently than a major flood, response procedures are discussed according to the severity of the disaster. Other topics included are the components of emergency management, managing staff during and after a disaster, working with vendors and contractors, sources of federal and statewide assistance, and strategies for cooperating with other institutions to facilitate recovery.

For more information on SOLINET, or to register for classes, visit them online at <http://www.solinet.net> or call 1-888-999-8558.

#### A tip for our newsletter readers:

To get to SOLINET without driving in Atlanta traffic, park at an outlying MARTA train station and ride the train to Arts Center Station. This station has three levels: train platform level, West Peachtree level, and bus level. Exit the station on the West Peachtree level and head out to your right (uphill). Wide, safe sidewalks will take your four blocks up to the SOLINET building on your left; just after the John Marshall School of Law.





### Alabama Update

by Tim L. Pennycuff

In October the annual meeting of the Society of Alabama Archivists was held on the campus of Samford University in Homewood. The 2006 meeting was a joint meeting of SALA and the Birmingham Chapter of the Association of Record Managers & Administrators (ARMA). Fifty people attended the combined meeting.

The morning's plenary address was presented by Tracey Berezansky from the Ala. Department of Archives and History in Montgomery. She spoke on the "State of the SHRAB: Alabama's State Historical Records Advisory Board." Following the plenary, session presentations featured discussions on Moving Archival Collections, Church Archives in Alabama, and Planning for Disaster Recovery.

Attendees were enlightened by luncheon speaker Dr. Jonathan Bass, a history professor at Samford University and the author of *Blessed are the Peacemakers: Martin Luther King, Jr., Eight White Religious Leaders, and the "Letter from Birmingham Jail"* (2001). His topic, "Everything but the Squeal: Hogs in Alabama Culture," was entertaining for all and was most appropriate for a lunch of barbecue and all the trimmings.

During the annual business meeting, the following persons were elected officers for the 2006-2007 year: President - Laura Anderson (Birmingham Civil Rights Institute); Vice President - Jessica Lacher-Feldman (University of Alabama); Secretary - Jennifer Beck (University of Alabama at Birmingham); and Treasurer - Cynthia Luckie (Ala. Dept. of Archives and History). The members of the SALA Executive Committee are the four elected officers along with Jim Baggett (Birmingham Public Library), Carol Ellis (University of South Alabama), and Rhonda Larkin (Madison County Records Center). Others serving the society during the coming year are: Newsletter Editor - Carol Ellis (University of South Alabama); Webmaster and List Manager - Jason Kneip (Auburn University Montgomery); and Archivist - Mary Jo Scott (Ala. Dept. of Archives and History).

Following the meeting, Elizabeth Wells, head of the department, provided a tour of the Samford University Special Collections department.

Alabama Update reports on notable events involving the Society of Alabama Archivists for the benefit of interested readers of the Society of Georgia Archivist's newsletter. If you are interested in learning more about archival work in Alabama, or any of the news items mentioned in this column, please contact the author at [tpenny@uab.edu](mailto:tpenny@uab.edu).

**Did you remember to renew your membership?**

Be a part of the membership directory,  
get great discounts on professional development and more!  
Visit <http://www.soga.org> to explore all that membership  
in the Society of Georgia Archivists has to offer!

### Washington Beat

by Jim Cross



**NATIONAL ARCHIVES NEWS:** The George Bush Presidential Library announced in September 2006 that it was releasing 18,000 pages of documents from the Bush Presidential records and the Dan Quayle Vice Presidential records, bringing the total number of pages released to over 60,000 pages. The material released contains memos and letters from staff and political figures regarding such issues as health care, the environment, and campaign finance. ... Due to budget cuts, the Archives reduced its research hours to 9:00am to 5:00pm, Monday to Friday. Once a month extended hours will be held on Thursday and Friday until 8:45pm and on Saturday from 8:45pm to 4:45pm. Museum hours have been cut as well. The regional branches will also be reducing their hours. ... On September 29, 2006 the Archives welcomed its millionth visitor for FY2006. ... It is likely that, in order to deal with the many appropriations bills still pending (which includes funding for NARA), Congress will either pass an omnibus spending bill or a continuing resolution. Neither would help NARA with its current budget problems.

**LIBRARY OF CONGRESS NEWS:** On September 27, 2006 the Library's Geography and Map Division announced that it had placed its 10,000th map online, ten years after the Division had started digitizing its holdings. A 1607 vellum chart compiled by Samuel de Champlain showing the North American coast from Nova Scotia to Massachusetts, originally for presentation to King Henry IV and frequently reproduced in books and article, was chosen as the 10,000th map. ... On October 6, 2006 the Library accepted the papers of Franklin Edward Kameny, a well-known gay rights pioneer. The 70,000 letters, documents, and memorabilia in the papers document the gay rights movement from its beginnings in the 1950's through the 1990's. ... On November 9, 2006 thirteen digitized collections will be made available on the Veterans History Project web site. The "Art of War" presentation will look at how veterans have documented their wartime experiences through painting, drawing, and photography.

**OTHER NEWS:** In July 2006 the National Endowment for the Humanities (NEH) launched the Digital History Initiative to support projects that use or study the impact of digital technology on the humanities. The Initiative includes Digital Humanities Fellowships for students (application deadline is May 1, 2007) and Digital Start-Up Grants. ... In September 2006 the NEH and the Institute of Museum and Library Services (IMLS) announced a \$1.5 million partnership that will sponsor projects involving archives, libraries, museums, and Information Technology professionals. Guidelines should be released in early 2007. ... On September 28, 2006 the House passed H.R.4846, the Woodrow Wilson Presidential Library Act to authorize grants and contributions to create such a library. The bill notes that grants can only be made by the archivist using funds appropriated for that purpose (an earmark). The bill has been sent to the Senate Committee on Homeland Security and Governmental Affairs for review.

Washington Beat is a collection Of news items gathered by Clemson Archivist Jim Cross for the benefit of interested readers of the Society of Georgia Archivist's newsletter. If you are interested in learning more about archival work in our nation's capitol, or any of the news items mentioned in this column, please contact the author at [jcross@clemsun.edu](mailto:jcross@clemsun.edu) .

### Employment Opportunities

#### **The Society of Mary (Marists), Province of Atlanta, seeks a staff archivist.**

A Roman Catholic Religious Society, The Marist Fathers have been in existence for over 150 years, and have conducted Missionary work in the South Pacific, have operated preparatory schools and seminaries, have operated Catholic parishes throughout much of the United States. The Province of Atlanta holds records of activities, administration, individuals, missions, parishes, publications, schools and seminaries as well as a small reference library.

Under overall direction of the Provincial Archivist, the staff archivist carries out appraisal, acquisition, arrangement and description, and limited reference duties for the Province and others upon a small but valuable and varied collection of textual, architectural, photographic, audio-visual, and three-dimensional materials. The staff archivist also arranges for supplies, recommends equipment as needed, and provides advice on all matters pertaining to the efficient and responsive operation of the Provincial Archives. Cooperates with the (Atlanta) Marist High School Archives.

Part-time (one, or possibly two, days per week). Located on the campus of Marist High School, in a rectory environment.

Please email your resume to: [provincialoffice@marist.com](mailto:provincialoffice@marist.com)

#### **Department Head, Special Collections, Georgia State University Library**

Georgia State University Library seeks a visionary, innovative leader for its dynamic and forward looking Special Collections and Archives. With a focus on modern American history in the south and beyond, the Special Collections Department exhibits outstanding strengths in social activism and popular culture. Reporting to the Dean of Libraries, this position provides direction for all aspects of special collections, including strategic planning, acquisition of collections, management of departmental faculty and classified staff. As a member of the library administrative group, participates in the planning and development of library-wide policies and programs.

For more information please visit our web site at: <http://www.library.gsu.edu>.

Georgia State University is an equal opportunity educational institution/affirmative action employer strongly committed to cultural diversity.

Web announcement: <http://www.library.gsu.edu/jobs/pages.asp?ldID=70&guideID=0&ID=3611>

#### **Technical Services Librarian, Georgia Historical Society (Savannah, GA)**

Position Summary: Working independently and on a self-initiated basis, the Technical Services Librarian is responsible for the acquisitions, receiving, and cataloging of secondary source materials within the collection of the Georgia Historical Society. He/She shall also assist in the cataloging of archival collections. This full time position is a Monday-Friday employee.

Salary and Benefits: Competitive annual full-time salary. The Society offers a comprehensive benefits package that includes health, dental, and disability insurance; paid holidays, and vacation.

To Apply: Send cover letter, resume, and confidential salary history to: Technical Services Librarian Search, Georgia Historical Society, 501 Whitaker Street, Savannah, GA 31401; Fax: (912) 651-2831; Email: [ghs@georgiahistory.com](mailto:ghs@georgiahistory.com). No phone calls please.

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