

SGA Newsletter

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A Publication of the Society of Georgia Archivists

Spring 2006

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Spelman to Host 2006 Annual Meeting

By Taronda Spencer, Second Year Chair

Spelman College in Atlanta will host the annual meeting of the Society of Georgia Archivists, November 1-3, 2006. The conference will be held on the Spelman campus in the Johnnetta B. Cole Living/Learning Center. The staff of the Atlanta University Center's Robert Woodruff Library will host the annual reception and scholarship auction in the Virginia Lacey Jones Auditorium at the Library on Thursday evening, November 2.

Hotel accommodations are being arranged at the Holiday Inn Atlanta Capitol Conference Center, 450 Capitol Avenue, Atlanta, GA, 30312, and at the Castleberry Inn, 186 Northside Drive, Atlanta, GA, 30314. Both hotels are just minutes away from the Spelman campus and the Woodruff Library. Continue to check the SGA website for updates on room rates and conference code.

The Local Arrangements and Program committees for the 2006 SGA annual meeting are working hard to put together a meeting that will be informative and fun. Committee members welcome ideas and suggestions for the conference; if you are interested in joining the local arrangements or program committees, let us hear from you.

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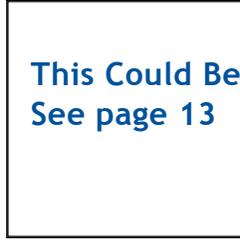
SGA Newsletter Staff

Editor



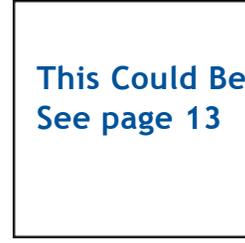
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Calendar of Events



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Membership Spotlight



This Could Be YOU!
See page 13

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Institutional Profile



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Preservation News



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Internet Corner



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Coleman Nye
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Washington Beat



Jim Cross
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Specifics Regarding the SGA Newsletter

The Society of Georgia Archivists is a nonprofit organization established to provide an effective means of communication and cooperation among all individuals employed in archives and manuscript repositories in the state; to promote the preservation and use of the manuscripts and archival resources of the state; to increase the knowledge of archival theories and practices; to encourage the publication of finding aids; and to cooperate with professionals in related disciplines.

The *SGA Newsletter* is issued four times a year. All subscriptions are for the calendar year and are

based on membership dues to the Society of Georgia Archivists.

Members of SGA and related associations are encouraged to send in announcements of jobs, workshops, conferences, or other information to share. Appropriate and newsworthy notices will be printed as space permits.

The *SGA Newsletter* invites advertisements for archival products and services as space permits and at the editor's discretion. Ads must be accompanied by a check made payable to the Society of Georgia Archivists. Deadlines for submissions for articles and camera-

ready advertisements are March 1st, June 1st, September 1st, and November 15th.

For article submission and advertisement information, please contact:

Greta Reisel Browning
Richard B. Russell Library
Main Library
University of Georgia
Athens, GA 30602-1641
Telephone: 706-542-0618
Fax: 706-542-4144
Email: newsletter@soga.org

Archives and Records Management Graduate Study in the UK

By Shari Jackson, Coca-Cola Company Archives

As an employee of The Coca-Cola Company Archives in Atlanta, I was excited to learn about an opportunity to enhance my skills while still continuing to work my full-time job. My undergraduate degree had served me well, but it was time to look at becoming a certified archivist, which requires an advanced degree or equivalent training. Since I'd already been in the working world for some time, it wasn't really an option to take time off from work and focus on a graduate degree. Life as a starving student ended a long time ago for me! Living in Atlanta, I wasn't aware of any local programs for archival studies that offered either a degree or the possibility of participating in classes online or via correspondence. I was thrilled to learn that the University of Liverpool in England offered a program that filled all of my needs.

I petitioned the Academy of Certified Archivists to find out if the classes I planned to take qualified toward the prerequisites for taking the ACA Exam. I was very pleased to find out that they would accept the courses and allow me to take the test. Not only would I be able to sit for the ACA Exam, but I would also finish the courses with a diploma and certificate in archival studies. I immediately registered for the program and began my studies.

Since 2000, the year I began the program, the Liverpool University Centre for Archive Studies (LUCAS) in England has offered a certificate and diploma program for students of archives and records management. The course costs approximately US\$6000 (£3000) and is payable via Visa Credit Card directly to the University on a per course basis of approximately US\$750 (each module is £375). Forty-nine students have enrolled in the program since its

inception, and twenty-seven of those have already completed the eight courses entitling them to a diploma. There have been only five students from outside of the UK; however, it is available to anyone worldwide. The program is formally called *Diploma/Certificate in Professional Studies: Archives and Records Management*.

The distance learning program offers a study skills day in the fall semester of each year. Although not mandatory, it is an excellent way to meet professors and other students and learn more about how the program works. A manual is provided for the program detailing specific requirements on how assignments are prepared and turned in. The manual also gives information on the grading structure for the courses, which is far different than the US grading system, so it pays to read that section closely!

Twelve courses are offered - students completing the four basics (Archives and Records Management, Processing, Reference, and Preservation) earn the certificate in archival studies. Students completing an additional four courses from the eight specialist modules offered earn the diploma. Each course lasts twelve weeks and consists of text readings, research, and a formal paper. The assignments generally ask the student to apply the particular course information to his or her institution's practices and personal job responsibilities, then write about that experience.

I was lucky enough to be able to travel to Liverpool as part of another business trip to London to receive my diploma in person. It was wonderful to meet everyone associated with the program and enjoy a private graduation ceremony. The University sent a

photographer and published photos of the event in their school paper. My participation in this course offering was so positive that I would highly recommend enrollment to anyone.



Shari Jackson (left) receiving diploma from Pro-Vice Chancellor Chris Gaskell of the School of History at the University of Liverpool, November 2005.

The distance learning program at LUCAS has provided me with a great opportunity to add to my skills, while still being able to perform my job duties on a daily basis, and also allowed me to successfully sit for the ACA exam. I'm not sure that another program like it exists anywhere in the world!

To find out more about this unique offering, please go to their website at <http://www.liv.ac.uk/lucas/dcpsarm.htm> or contact the University at:

LUCAS
Caroline Williams, Program Director
9 Abercromby Square
Liverpool
L69 7WZ
e-mail: Williamc@liv.ac.uk
tel: 011-44-(0)151 794 2390
fax: 011-44-(0)151 794 3153.

Calling All Applicants for Weldon Scholarship

Personal Testimony

“ This is the *only* SAA meeting I have been able to attend in my almost ten years as an archivist and it was *only* because of the SGA scholarship. Without educational or travel monies from my institution, SAA meetings are generally out of my league by the time registration, travel, hotel, food, etc. are figured up.

Obviously, SGA is a fantastic organization, but attending an SAA meeting is a whole other level. The variety of classes I chose from and the sheer number of other archivists to talk to (or just listen to), made this opportunity one of great professional growth by expanding my knowledge and understanding of archives as well as my network of colleagues.

Mandi D. Johnson
2002 Weldon Scholarship
Recipient
Visual Materials Archivist
Georgia Historical Society

By Gilbert Head, Scholarship Committee Chair

The Edward Weldon Scholarship will provide the registration fee for a SGA member to attend the Society of American Archivists (SAA) annual meeting. The Edward Weldon Scholarship was established in 2000, to recognize Ed's leadership in furthering the preservation and access of Georgia's historical records. He was instrumental in helping to establish the Society of Georgia Archivists and served as its first President. Directing the activities of the Georgia Department of Archives and History from 1982-2000, Ed was the first Georgian to serve as President of the Society of American Archivists. He was also the moving force behind the establishment of the Georgia Historical Records Advisory Board, whose grants have helped to carry out many worthy initiatives.

Eligibility

Individuals eligible to compete for the scholarship must be members of SGA (as of February 1 of the current year) and residents of the State of Georgia. Preference will be given to applicants who do not have access to institutional support for attending the Society of American Archivists' annual meeting.

Process

The SGA Scholarship Committee will review the applications received by the May 15 deadline. The scholarship winner is then responsible for submitting their SAA meeting registration by the early registration deadline. Because the scholarship covers only the registration fee, the recipient is responsible for covering any costs associated with travel and accommodations. After the SAA meeting, the applicant will submit their SAA registration receipt to the SGA Treasurer for reimbursement.

To apply for the Edward Weldon Scholarship, please fill out the online application form, and attach a cover letter giving compelling reasons why the applicant should be awarded the scholarship and one letter of recommendation from a supervisor or instructor. Applications must be postmarked on or before May 15. For more information regarding this scholarship, please contact: Gilbert Head, SGA Scholarship Committee, University of Georgia Archives, Hargrett Rare Book and Manuscript Library, Athens, GA 30602-1641 or scholarships@soga.org

Education Committee Announces Summer Workshop

By Christine de Catanzaro, Education Committee Chair

SGA's Education Committee is pleased to announce this year's summer workshop, *Describing Archives: A Content Standard* (DACS). Taught by instructor Kelcy M. Shepherd, Five College Project Archivist at the University of Massachusetts-Amherst, the DACS workshop will provide an excellent in-depth, practical consideration of the key concepts and descriptive elements in this new American standard. The workshop, which is co-sponsored by the Society of American Archivists, will take place on Tuesday, June 13 at Georgia Tech's Library and Information Center in Atlanta.

SGA is offering its members special prices for this workshop. SGA members can qualify for a \$100 rebate off either the SAA non-member or member price, if they are one of the first 15 members who register for this workshop. Contact the Education Chair, Christine de Catanzaro (decatanzaro@gatech.edu), for details. In addition, SAA will provide a \$25 discount off the non-member price to SGA members. SAA non-members who wish to take advantage of the discount should indicate "SGADACS" in the promotional code space in the online application.

Registration for the DACS workshop is available online at: <http://www.archivists.org/prof-education/workshop-detail.asp?id=1676>. Enrollment is limited, so be sure to register early to take advantage of these special prices for this excellent workshop.

Membership Spotlight

Name: Abby Adams

SGA Member since: 2004

Job Title: Assistant Archivist,
Access and Outreach Unit

Place of Employment: Richard B.
Russell Library for Political Research
and Studies

Years in Current Position: 1

Job Description: I assist in exhibit design and public programming in addition to providing reference services to researchers. I am also the Web designer for my department.

Education:

Candidate, MLIS, University of South Carolina
MA in Public History, Armstrong Atlantic State University, 2004
BA in History, Valdosta State University, 2000

Other Work Experience:

Processing Intern, Georgia Historical Society, Savannah, GA
Front desk, Telfair Museum of Art, Savannah, GA
Media assistant, Lane Library, Armstrong Atlantic State University, Savannah, GA



Professional Memberships: SAA, ALA, SGA (Membership Committee)

Most Enjoyable Aspect of Your Job:

I enjoy trying to find new ways to get the word out about my department's events, exhibits, and collections as well as providing easier access to our materials online. It is very rewarding when a wide range of people show an interest in the Russell Library, and it has taught me the importance of public relations to the success of an archival repository.

If I were not an Archivist, I'd be:
Veterinarian

Favorite Pastimes: Knitting,
ballroom dancing

Comments on the Profession Today:

It is great to see archivists start to adopt current technologies to better publicize and provide access to their materials. Archivists are also beginning to realize that in order to retain and expand their patron base they must cater to the needs of researchers, even if that means using a streamlined processing approach, lifting restrictions, or designing a more user-friendly web site.

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Southern Museum of Civil War and Locomotive History Archives and Library

By Mandi Johnson, Georgia
Historical Society

2829 Cherokee Street
Kennesaw, GA 30144
Phone: 770.427.2117
www.southernmuseum.org

The Big Shanty Museum in Kennesaw opened its doors on April 12, 1972. Now known as the Southern Museum of Civil War and Locomotive History, the museum is located in the old Frey Cotton Gin building. The building and land were donated to house the General Locomotive made famous by Andrews Raiders and the "Great Locomotive Chase."

In 2002, the archives and library were established to help in the museum's mission to collect, preserve, and interpret artifacts relating to the role of locomotives in the history of the South. The museum highlights Civil War railroad history as well as the manufacture and operation of locomotives during the post-Civil War industrialization of the South. Museum attendance is approximately 60,000 people per year. Although the archives has fewer than twenty patrons per year, they receive numerous requests via email.

Library and archives collections focus on the Civil War, railroads, and the railroad industry. Collections include personal papers, Union and Confederate soldiers' letters, Confederate forage requisitions and conscripts, sheet music, maps, periodicals, and photographs.

The archives houses two large collections, the Glover Machine Works and the Southern Railway Historical Association Collection. The Glover Machine Works Collection, dating 1892-1995, includes 600 linear feet of their builder's files, locomotive specification sheets, accounting records, blueprints, Glover catalogs, glass plate negatives and

photographs, postcards, the Wood Gummer and Filer Company Records, and trade catalogs. The Southern Railway Historical Association Collection is 6,000 linear feet and dates 1894-1982. The SRHA Collection includes president's files, annual reports, accounting records, maps, engineering drawings, periodicals, photographs, blueprints, and drawings.

Photographs from the Southern Railway Historical Association Collection are featured in two Arcadia books authored by the archives staff (Dick Hillman, C. Pat

Cates, and Sallie Loy). An archives exhibit of photographs and artifacts, "A World Apart: 150 Years of Railroaders at Work," is on display until May 21, 2006.

The museum is open to the public Monday to Saturday, 9:30 am to 5:00 pm, and Sunday, 12:00 to 5:00 pm. The archives and library are open to the public by appointment only. For additional information about the Southern Museum of Civil War and Locomotive History Archives and Library, contact Senior Archivist Sallie Loy at sloy@kennesaw-ga.gov.

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New Editor Named for SGA Journal *Provenance*

The Society of Georgia Archivists has appointed **Reagan L. Grimsley** to the position of Editor of *Provenance*, the organization's scholarly journal. Grimsley will oversee the management and publication of the journal from 2006 to 2009. He will work with an editorial staff of four and a nine member board of editors to produce the annual journal, whose primary focus is scholarship on theory and practice in the archival field.

"The contents of *Provenance* are an important contribution to the archival field, and my first goal will be to maintain the high standards set by previous editors," said Grimsley. "I am fortunate to have a talented and dedicated team of four editors working with me who are committed to the mission of the journal and the organization as a whole."

Grimsley serves as Archivist and Assistant Professor at Columbus State University in Columbus, Georgia, a position he has held since 2001. Before coming to Columbus, he served as Special Collections Librarian at Pikeville College in Pikeville, Kentucky. He is the author of the 2004 image-based work,



Hattiesburg in Vintage Postcards, as well as articles in both archival and historical publications. In addition, Grimsley also currently serves as an executive board member of the Georgia Association of Historians and on the Board of Trustees for Historic Westville, Inc. He holds a BS degree in history, a MA in history, and a MLIS in library and information science, all from the University of Southern Mississippi. He is also pursuing his doctorate in history at Georgia State University in Atlanta.

In 1972, *Georgia Archive*, now *Provenance*, became the first professional archival journal published by a state or regional organization. The Society of

American Archivists gave the publication an award of merit in 1975. Today, *Provenance* is published annually and is circulated national and internationally to over 300 members including libraries, universities, and historical societies. The Academy of Certified Archivists Handbook lists the publication as one of four essential archival journals with which practicing professionals in the field should be familiar.

Recent issues of the journal have included such topics as archival education; electronic records; automation; imaging; appraisal of university records; moving archives; management of audiovisual, photograph, oral history, and map materials; military archives; documentary editing; research use of archives; case studies in appraising congressional papers; ethics; and descriptive standards.

For more information on the Society of Georgia Archivists, visit the website at www.soga.org. Detailed information about *Provenance*, such as submission and subscription information, is provided on the site as well.

News from the Membership Committee

By Jill Severn, Membership Committee Chair

The Membership Committee is pleased to report that the 2006 SGA membership directory is in production and will be available on the SGA Web site in May. This year the directory will continue to appear as a PDF file. However, a committee will begin to explore ways to provide the directory in a more dynamic HTML-based format that will be faster and more efficient to update in the future. In the

mean time, the SGA membership committee will update the 2006 directory on a regular basis so that changes to members' listing in the directory remain current and accurate throughout the year. Therefore, changes in the SGA directory will no longer appear in the *SGA Newsletter*. If you have any questions concerning the directory or SGA membership in general, please contact the Jill Severn, Chair of the Membership

Committee at membership@soga.org

Membership Committee:

Abby Adams
Rosemary Fischer
Amanda Mros
Jill Severn
Nancy Watkins

2005 SGA Budget

Editor's Note: At the January 2006 SGA Board meeting, it was decided to post the year's budget in the SGA Newsletter for the benefit of the membership. This budget was prepared by Jill Swiecichowski, outgoing Treasurer.

Actual Annual Budget through December 2005		
Current checking balance		\$18,105.00
	<u>Expenses</u>	<u>Income</u>
Administration		
Membership Dues		\$5,310.00
Bank fees	\$125.40	
refunds	\$88.00	
Postage and miscellaneous supplies	\$114.61	\$34.78
PO Box Rental	\$68.00	
Nominating Comm. Printing & Postage	\$74.00	
Archives Week 2005	\$390.00	
Web Hosting/Listserv	\$242.75	
Directory Printing & Postage		
Donation to Hurricane Katrina fund	\$655.00	
Donation for Hurricane Katrina fund		\$155.00
donation for general expenses		\$50.00
Incorporation Annual Registration	\$30.00	
Admin Assistant (Hotel for Annual Mtg)		
SAA Reception	\$0.00	\$0.00
Subtotal	\$1,787.76	\$5,549.78
Provenance		
Sales & subscriptions 2005	\$72.00	\$3,017.30
income from 2003 & 2004		\$2,913.69
2003 Issue (printing, design, postage)	\$558.00	
2004 Issue (printing, design, postage)	\$2,306.92	
2005 Issue (printing, design, postage)		
Microfilming of back issues		
Postage and supplies	\$42.62	\$0.00
Subtotal	\$2,979.54	\$5,930.99
Newsletter		
Advertisements (\$150 per vendor)		\$450.00
Printing - winter issue	\$1,027.47	
Printing - spring issue		
Printing - summer issue		
Printing - autumn issue		
Postage 4 Issues	\$192.72	\$0.00
Subtotal	\$1,220.19	\$450.00
Scholarship Fund		
Gracy Award	\$400.00	\$319.00
Gulley Award	\$75.00	\$137.00
Hart Award	\$500.00	\$94.00
Weldon Award	\$295.00	\$280.00
Auction proceeds		\$1,528.20
Postage/shipping	\$13.14	\$0.00
Subtotal	\$1,283.14	\$2,358.20

Board News

Spring Workshop	<u>Expense</u>	<u>Income</u>
Workshop fees		\$3,175.00
Refunds		
Honorarium & Travel	\$1,519.35	
Supplies	\$59.40	
Printing/Postage	\$74.00	
Breaks/lunch	\$357.85	
Meeting Space	<u>\$114.37</u>	<u>\$0.00</u>
Subtotal	\$2,124.97	\$3,175.00
Annual Meeting Workshop		
Workshop fees		\$840.00
Honorarium & Travel	\$603.54	
Supplies/Printing		
Breaks	\$301.96	
Meeting Space	<u>\$0.00</u>	<u>\$0.00</u>
Subtotal	\$905.50	\$840.00
Total Workshops		
	\$3,030.47	\$4,015.00
Annual Meeting		
Meeting Registration		\$4,761.00
Vendor Fees (6 vendors @ \$250)		\$1,250.00
Vendor Sponsorship (Metal Edge & Hopkins)		\$1,000.00
Refunds	\$68.00	
Honorarium & Travel	\$1,526.59	
Meals/ Breaks		
Reception	\$1,570.00	
Meeting Space	\$4,417.39	
Supplies		
Printing		
Postage/shipping	<u>\$34.31</u>	<u>\$0.00</u>
Subtotal	\$7,616.29	\$7,011.00
	TOTAL EXPENSES	TOTAL INCOME
	\$17,917.39	\$25,314.97

Emory Libraries Awarded Grant for Second Phase of Access to Major Irish Literary Archives

The Manuscript, Archives, and Rare Book Library (MARBL) at Emory University, in partnership with University of Delaware, the Harry Ransom Humanities Research Center at University of Texas, Austin, Washington University in St. Louis, and Wake Forest University, has been awarded \$34,000 from the Gladys Krieble Delmas Foundation to support the second phase of the *Access to Major Irish Literary Archives Project*. During the first phase of the project, and with the support of the Delmas Foundation, Emory and Boston College worked together to develop the Irish Literary Collections Portal (www.irishliterature.library.emory.edu). During the second phase, Emory will expand the portal with at least forty-one additional finding aids, conduct a survey to identify and add to the portal key companion collections at smaller repositories, and disseminate the technical expertise and tools gained through the first phase of the project.

During the first phase of the *Access to Major Irish Literary Archives* project, Emory University and Boston College encoded sixty-four finding aids with Encoded Archival Description (EAD), which enabled researchers to access archival finding aids on the Web and to perform very precise searches within and among finding aids. These finding aids have helped scholars locate materials and discover connections among collections in different institutions. The portal created in Phase 1 has greatly increased access to these distinctive collections and has generated a high volume of visits from researchers who, for the first time, can search for relevant research materials across widely scattered research collections.

The project will use EAD for encoding as well as other specialized tools such as Perl scripts. Emory is a leading expert in Irish Literature and hosts one of the finest Irish literary archives in the world encompassing the Irish renaissance and many of Ireland's finest contemporary writers. Among its holdings, Emory has the letters, manuscripts, and related papers of W. B. Yeats and his circle, and the literary archives of Thomas Kinsella, Michael Longley, Derek Mahon, Paul Muldoon, and Edna O'Brien, as well as a significant collection of the correspondence of Seamus Heaney.

Susan Potts McDonald, Coordinator of the Arrangement and Description Unit, and Stephen Enniss, Director of MARBL, at Emory, will plan and provide oversight and consultation for the work. A half-time project archivist will be hired for one year to coordinate the second phase of the project. McDonald also will work closely with staff at the University of Delaware to train staff in the use of EAD and Perl scripts. With support from the proposed grant, the University of Delaware will hire a graduate student as a half-time project archivist to convert paper-based legacy findings into electronic format and encode them in EAD.

Emory and its partners expect to complete the second phase of the project in one year.

For more information, please see <http://irishliterature.library.emory.edu/doc-home>.

New Technology Assessment Collection in the Georgia Tech Archives

The Georgia Tech Archives is happy to announce the processing of a significant new collection, the Joseph F. and Vary T. Coates Papers (MS #175). Throughout their long careers, both Joseph and Vary Coates worked and published extensively in the field of technology assessment. The newly processed papers feature printed and manuscript materials in this broad field, particularly documenting the Coates' work for the Office of Technology Assessment (OTA), an office of the U.S. Congress that functioned from 1972 until 1995. In addition to manuscript materials, the collection contains almost 800 books and monographs, almost 600 of which are publications of the OTA.

The wide range of topics in science and technology that are covered in these publications and manuscript materials reflect the depth and scope of American technology assessment in the late 20th century. In addition to the OTA, some materials on international technology assessment and the short-lived Institute for Technology Assessment (1996-1998) are also found in these papers.

The finding aid for the Coates Papers is available at the Georgia Tech Archives and Records Management website (<http://www.library.gatech.edu/archives/FindingAids/?/MS175/full>).

Savannah City Hall Centennial, 1906-2006

In celebration of Savannah City Hall's centennial anniversary, the City of Savannah Research Library & Municipal Archives is presenting a variety of programs to the public during 2006, including group tours and lectures, special government channel programming, and limited publication of a history on the building's first century. Over one-and-a-half years of primary and secondary research utilizing Savannah-area archives, in addition to the City's own archival collections, has resulted in a rich presentation of City Hall's history highlighting the use of libraries and archives, and the value of original documents.

On February 12, 2006, Georgia Day, a special newspaper supplement on City Hall was published in the *Savannah Morning News*. Additional copies were delivered to local schools and libraries, and will be given out throughout the year during lectures and tours. The eight-page, full-color supplement includes articles on historical subjects related to City Hall, a timeline tracing City Hall's first 100 years, a children's page titled "Fun for Future Leaders" with games and stories, and a full-page reproduction of the architect's original 1903 watercolor rendering of the building.

If you would like a copy of the Savannah City Hall Centennial newspaper supplement for yourself or institution, or will be in Savannah during 2006 and would like to visit City Hall, please email Glenda Anderson, Library Director, at ganderson@savannahga.gov, or Luciana Spracher, Library Archivist, at lspracher@savannahga.gov.



Original 1903 watercolor rendering of Savannah's City Hall, drawn by architect Hyman Wallace Witcover, 1903. Courtesy City of Savannah, Georgia Clerk of Council's Office.

2006 Outstanding Archives Awards Program

Each year, the Georgia Historical Records Advisory Board (GHRAB) recognizes the best of the best: outstanding local governments, historical societies, libraries, museums, and other organizations that care for historical records, as well as outstanding researchers, students, teachers, legislators, and people who advocate for historical records. GHRAB has numerous award categories, so someone you know or a program you know about is sure to fit. Give them the credit they deserve.

You can apply for yourself or another person or program. **Submission deadline is June 1st.** You can obtain instructions and forms as well as view previous award winners at www.GeorgiaArchives.org; select "Who Are We" then "Georgia Historical Records Advisory Board."

AWARD CATEGORIES

- ~ Legislative Advocacy
- ~ Advocacy
- ~ Documenting Georgia's History
- ~ Research Using the Holdings of an Archives
- ~ Archival Program Development by a Historical Records Repository, Local Government, State Agency, or Institution
- ~ Student Research Using Historical Records, Undergraduate Level, Grades 9-12, or Grades 6-9
- ~ Educational Use of Historical Records

Podcasts!



New At Russell Library

Richard B. Russell Library for Political Research and Studies has stepped into the modern era by offering free Podcasts on its web site. The first Podcast is an audio version of their recent program on intelligence, "Oversight or Overlook? Intelligence in the Modern World." More Podcasts will be posted throughout the year. To access Russell Library's Podcasts, visit <http://www.libs.uga.edu/russell/events/podcasts/main.htm> or open iTunes, click on "Advanced" at the top, select "Subscribe to Podcast," and paste <http://www.libs.uga.edu/russell/events/podcasts/intel.rss> in the URL box.

New Exhibit at Southern Museum Reveals Harsh Reality of Railroad

Visit the museum's Web site at www.southernmuseum.org to print a \$2.00 off coupon to visit the museum and special exhibit.

The Southern Museum of Civil War and Locomotive History will unveil a new exhibit about the harsh but human side of the railroad, a subject normally dominated by talk of machinery and technology.

Beginning January 21, *A World Apart: 150 Years of Railroaders at Work*, will tell the story of the risky and laborious lives of railroaders through photographs provided by the Center for Railroad Photography & Art. The earliest image is actually a daguerreotype depicting the crew of the locomotive Tioga, built in 1848.

"Most of these railroaders lived lives we could never imagine - lives tied so fully to the railroad, they put the railroad and their safety before their families and friends," said Sallie Loy, senior archivist at the



Southern Museum. "This exhibit is truly 'A World Apart.'"

The Supreme Court even took note of the railroad worker's unpalatable

duties in comparison to any other industry in the country, and called the railroad "a state within a state" in a 1957 decision.

The exhibit is made possible by generous support provided by the Kennesaw Museum Foundation. It is also part of a nationwide program underway by the [Center for Railroad Photography & Art](http://www.centerforrailroadphotographyandart.org), to increase awareness and understanding of the significance of railroad work in America. Major support for the "Work" program is provided by the North American Railway Foundation.

The Southern Museum is located 20 miles north of Atlanta, off I-75 at exit 273. For visitor information, visit the museum's Web site (www.southernmuseum.org) or call (770) 427-2117.

Alabama Update

By Tim L. Pennycuff, University of Alabama at Birmingham

Alabama Department of Archives and History (Montgomery)

In the Government Records Division, newly described government records series include the following collections: State Board of Public Accountancy, State publications, 1993 - [ongoing], two (2) cubic ft.; Archives and History, Building plans and specifications (West Wing) files, 2001 - 2005, nineteen (19) cubic ft.; Examiners in Counseling, Board of, State publications, 1991 - [ongoing], one (1) cubic ft.; Montgomery County (Ala.), Sheriff. Mug shot book (partial), 1954 - 1961, 3.8 megabytes; Occupational Therapy, Board of, State publications, 1991 - [ongoing], one (1) cubic ft.; Securities Commission State publications, 1934 - 2000, one (1) cubic ft.; Transportation, Dept. of, Administrative files, 1989 - 2003, forty two (42) cubic ft; and Voter Registration, Office of, State

publications, 1998, one tenth (0.1) cubic ft.

Mike Breedlove

Birmingham Civil Rights Institute

From May 9 - June 25, the Institute will exhibit compelling photographs received last year from a law firm in Anniston, Alabama. The images tell the story of the fire bombing of the Freedom Riders' bus outside Anniston in May 1961. To celebrate the gift and exhibit there will be a public program on Friday, May 12, 6:00 - 8:00 pm, featuring veterans of the Freedom Rides.

Laura Anderson

Trenholm State Technical College (Montgomery)

Archivist Gwen Patton serves as coordinator for the Montgomery Friends of the Historic Voting Trail and is on its National Advisory Council. Gwen also serves on the planning committee for the 50th Anniversary of the Montgomery Bus Boycott. In February she presented an interactive lecture, "An Anatomy

of the People's Movement: Montgomery Bus Boycott," at the Juliette Morgan Library and at the Rufus A. Lewis Library; the Rufus A. Lewis Collection is housed at Trenholm Tech's archives.
Gwen Patton

Troy University - Dothan Campus

The Archives of Wiregrass History and Culture (AWHC) at Troy University - Dothan Campus has processed the Espy Family Business Records (Record Group 051). The collection documents daily business activities of the Espy Mercantile and the Espy Cotton Gin of Midland City, Dale County, Alabama, as well as other family businesses. The date span of the collection is ca. 1924 - 1958 and its extent is 6 cubic feet. In addition to receipts for goods and bills of lading, the records contain many years' worth of cancelled checks, cotton receipts, and business-to-business correspondence. Most compelling, however, are the more than seventeen daybooks that record store credits and purchases under

the names of individuals, many of whom sharecropped on Espy land.

Dr. Curtis Espy (1876 - 1950) was a licensed physician in Midland City and founder of the Mercantile and Cotton Gin. He made most of his money, however, through individual loans, some of which are documented in his correspondence. The AWHC has posted an inventory of the collection at <http://dothan.troy.edu/archives>.

Marty Oliff

University of Alabama at Birmingham Archives

The UAB Archives has recently opened Record Group 23, Office of Visual Media, a collection containing over 900 photographs, thousands of negatives and slides, and hundreds of contact sheets. The material in this collection dates from the early 1980s through 2004 and documents the various activities, events and people on the university campus.

The January/February 2006 issue of *Archival Outlook*, the newsletter of the Society of American Archivists, featured a cover image from the collection. The image of a Chinese patient and a healthcare professional - part of the Teague Family Photograph Collection - was taken during a 1911 pneumonic

plague epidemic in the Province of Manchuria.

On April 10 and 11, the UAB Archives will host a SAA workshop titled "Real World Reference: Moving Beyond Theory." The workshop will be held at Lister Hill Library of the Health Sciences on the UAB campus.

Jennifer Beck

University of South Alabama (Mobile)

Lisa Baldwin retired as USA's archivist on August 31, 2005. Carol Ellis is now the university's archivist. Carol earned her BA (1999) and MA (2002) in history at USA where she worked as a student assistant from 1998 to 2003. She was also project archivist at Mobile's Spring Hill College and organized the papers of local U.S. House of Representatives member Sonny Callahan.

USA received several small collections last year. Charles Kostmayer Sr. recently gave the Archives a photo album and scrapbook that document his service in the Army Air Corps during World War II. The album contains photographs that Kostmayer sent home to his mother of himself and of the various places he was stationed during his training with

the Corps from 1942 through 1945, as well as news clippings about the war that his mother saved from the Mobile papers.

The archives also received the records (1937 - 2005) of the Wisteria Study Club of Mobile, organized in 1937. The group's name was derived from the profusion of Wisteria vines that blanket Mobile. Club members initially gathered in each other's homes weekly for study. They also assisted nursing students with scholarships, and in later years helped the public library acquire books, donated gifts to the Salvation Army's Women's and Children's Home, and gave radio receivers to the blind and sight-impaired. The records are currently closed for processing.

Another collection received is that of the Consular Corps of Mobile (1953 - 1988), donated by Leslie Stuart, former Norwegian Consul to Mobile. The Corps was established primarily as a social organization, although, during the group's early years, it also worked to encourage the growth of the Port of Mobile. The collection consists of news clippings, invitations, financial information, photographs, press releases, minutes, correspondence, and scrapbooks.

Carol Ellis

Call for SGA Newsletter Columnists

Did you miss reading the "Calendar of Events" section in this issue? If so, please consider becoming a regular columnist for this section. If you are interested or would like to know more, please contact the editor at gbrownin@uga.edu or 706-425-0636 by May 1st.

We also need a regular columnist for the "Membership News" section. If you are interested or would like to know more, please contact the editor at gbrownin@uga.edu or 706-425-0636 by May 1st.

We encourage new members to participate! Writing for the *SGA Newsletter* is a great way to contribute to your state professional organization and get to know other members.

By Tina Mason, SOLINET

Preservation News is a quarterly column intended to disseminate timely and newsworthy information about preservation in libraries and archives. News items are collected from printed sources (newsletters, journals, press releases), information gathered at conferences and meetings, electronic mailing lists, and Web sites. Priority is given to items of particular interest to archivists and librarians in the southeastern U.S. Topics include reports on developments in the field, training opportunities, new publications and services, and information on funding sources and grant deadlines. Please submit your preservation news to Tina Mason at 404-592-4894, or tmason@solinet.net.

1. Rutgers Preservation Management

Applications are now being accepted for the Rutgers Preservation Management Institute, 2006 - 2007. Sponsored by Rutgers University SCILS.

The Institute is designed for working librarians and archivists who have preservation responsibilities but limited formal preservation education. The program includes a full week of classes in New Jersey in fall 2006, another week in spring 2007, and a final week in fall 2007. The week-long sessions include classroom instruction, some hands-on experiences, and field trips. Between the three weeks of classes, participants conduct guided preservation planning activities for their home institutions, including conducting a preservation survey and drafting a disaster plan. Our instructors are

among the most respected professionals in the field today and are led by Evelyn Frangakis, Chief Librarian for Preservation of The New York Public Library.

People from thirty states and three countries have participated in this program since it began in 1998. For a list, and some of their evaluations of the program, please check the website.

Enrollment in the Institute is strictly limited.

For details about the program and an application form, go to <http://scils.rutgers.edu/pds/pmi.jsp>

If you need more information, please contact Karen Novick: Karen Hundert Novick
Director of Professional Development Studies
School of Communication, Information and Library Studies
Rutgers University
4 Huntington Street, New Brunswick, NJ 08901-1071
Phone 732-932-7169
Fax 732-932-9314
Email knovick@scils.rutgers.edu
Departmental website <http://scils.rutgers.edu/pds/>

2. Trusted Digital Repositories: Attributes and Responsibilities An RLG-OCLC Report

The Research Libraries Group has issued a report that defines a "trusted digital repository," an institution whose mission is to provide reliable, long-term access to managed digital resources. The report provides a framework of attributes and responsibilities for trusted, reliable, sustainable digital repositories capable of handling the range of materials held by large and small research institutions allowing for different situations, architectures, and

institutional responsibilities. It also outlines basic expectations of a trusted repository and gives recommendations for further policy development. Click the following link for the full report: <http://www.rlg.org/en/pdfs/repositories.pdf>

3. NEH Preservation Assistance Grants

The deadline is approaching for Preservation Assistance Grants from the National Endowment for the Humanities (NEH), Division of Preservation and Access. These are small grants of \$5000 available to small to mid-sized institutions to promote preservation of humanities collections. The deadline for grant applications is May 16, 2006 for projects starting in January 2007. There are new categories of eligible activities with special emphasis on disaster planning and recovery. Please see the NEH website for more details, <http://www.neh.gov/grants/guidelines/pag.html>.

There is a major change to the application process this year. Anyone who wants to apply should register with www.grants.gov as soon as possible. This is a one time process, but all applicants for federal grants must submit application online - no application will be accepted through the U.S. mail. For more information on how to register with Grants.gov, see the "Applying for a Grant" section of the NEH website, <http://www.neh.gov/grants/index.html>, scroll down to the "NEH on Grants.gov" section.

A Call to Action on MayDay

Reprinted from Society of American Archivists' Web site. For a list of activities, please see: <http://www.archivists.org/mayday/MayDayActivityList.pdf>.

Protecting our collections is one of our fundamental responsibilities as archivists. The Heritage Health Index, released in 2005 soon after hurricanes Katrina, Rita, and Wilma struck the Gulf Coast, reported that few institutions have disaster plans and for those that do, often the plan is out of date. It's easy to put off emergency response planning as we devote our attentions to tasks with more immediate "payback."

But on May 1 - this year and every year - you can do something that will make a difference when and if an emergency occurs. That's the purpose of MayDay - a grassroots effort whose goal is to save our archives.

MayDay is a time when archivists and other cultural heritage

professionals take personal and professional responsibility for doing something simple - something that can be accomplished in a day but that can have a significant impact on an individual's or a repository's ability to respond.

Individuals can do many things on their own: For example, set aside time to read key policy documents once again, just to keep the information fresh. Quickly survey collections areas to ensure that nothing is stored directly on the floor, where it would be especially vulnerable to water damage. Note the location of fire exits and fire extinguishers. Encourage your repository to participate in MayDay.

Repositories may engage in activities involving all staff: For example, conduct an evacuation drill to acquaint staff members with the evacuation plan and to test its effectiveness. Or update the contact information in your existing emergency preparedness plan and

create a wallet-size emergency contact roster to facilitate communication and rapid response.

The following list includes a number of simple MayDay activities that can help you respond to an emergency when and if it occurs. You should adapt them to those hazards that you're most likely to face: a repository in San Francisco might plan an earthquake drill, while another in Georgia might plan for a hurricane. The most important thing is to do *something* on MayDay that will help save our archives.

If you come up with other activities, we'd like to add them to the list. Please send information to the Society of American Archivists at MayDay@archivists.org so that we may share it with others. We'd also like to track who has participated in MayDay activities and what you did. If you or your repository conducts MayDay exercises, please send a note to the same address.

The SGA Executive Board would like to thank Newsletter Editor Greta Reisel Browning for her work this year. Greta is moving out of state during the summer of 2006. (Congratulations on a new chapter of your life and we'll miss you, Greta!) Due to this change...

Wanted: Newsletter Editor

Term – The SGA Executive Board is seeking candidates for the position of the editor of SGA online Newsletter, as the term of office of the current editor, Greta Reisel Browning, will be cut short. The new editor will be appointed for the remainder of Greta's two-year term and will therefore serve through 2007. The candidate should, if possible, be available to work with the current editor on the Summer 2006 issue. (The submission deadline for this issue is June 1.)

Duties – The editor is responsible for working with contributing editors to solicit news and articles, for coordinating with and cultivating advertisers, for producing the newsletter on a quarterly basis, and for reporting on the newsletter's progress at the quarterly meetings of the Executive Board. The newsletter editor may appoint an associate editor to assist him/her. For an expanded description of the duties of editor, please see <http://www.soga.org/handbook/ahnewsed.html>.

Qualifications - The new Newsletter Editor should be familiar with desktop publishing (InDesign, PageMaker, etc.) or with web design software and Adobe Acrobat. (Note: If the new Editor can begin work in May or June, the current Editor can help ease the technology learning curve.) Additionally, candidates should have editing and

proofreading experience and must possess strong organizational skills, the ability to direct the work of others in a distributed environment, and the ability to meet deadlines. The SGA Newsletter represents the voice of the Society in the archival world and serves as a means of disseminating essential information about professional matters to all its members.

Benefits - Give yourself the chance to develop professionally, meet others across the state, and utilize your design skills.

Applications – Interested persons may send a letter of interest with a brief statement of qualifications to Valerie Frey at vfrey@sos.state.ga.us by May 1st. If you have questions about the newsletter position, please contact Greta Browning at gbrownin@uga.edu or (706) 542-0618.

By Jim Cross, Clemson University

NATIONAL ARCHIVES BUDGET: President Bush's FY2007 budget, released on February 6, 2006, proposes a \$338 million budget for the Archives, a \$12.5 million increase over the FY2006 request. It includes nearly \$45.5 million for the Electronic Records Archives (ERA). Funding for the Nixon and George W. Bush presidential libraries, as well as the Public Interest Declassification Board, are also part of the budget request. Unfortunately there is no funding proposed for the NHPRC. ... Congress passed and the President signed a FY2006 budget of \$338 million for NARA. The ERA will receive \$37.9 million and the NHPRC \$7.5 million, with \$2 million for the move into the Nixon Presidential Library.

NATIONAL ARCHIVES NEWS: Google announced on February 24, 2006, that it was partnering with the Archives on a pilot project to make 101 films from the NARA's collections available free online. ... The Department of Defense became the first agency to transfer digital records to the Archives using the new ERC "pre-accession" guidelines on January 20, 2006. ... NARA announced the release of microfilm of the records of the Freedmen's Bureau, the result of a five-year project to preserve the original records, on January 13, 2006. ... On January 4, 2006 the NHPRC announced that it was switching its grant application process to Grants.Gov, a federal site that accepts online grant applications. The forms can also be downloaded and applications submitted by email directly to NHPRC, for those who cannot access Grants.Gov. ... About 50,000 pages from the Nixon White House were released on November 15, 2005. The bulk of the material came from the National Security Council's Vietnam files, 1969-1973.

Additional files from the Henry Kissinger Office Files and the White House Central Files were also released at that time. ... The National Coalition for History will be working with NARA to identify stolen government records from all levels—local, state, national, and international—by searching auction and sales web sites, listings, and catalogs.

LIBRARY OF CONGRESS

ACQUISITIONS: On February 8, 2006, the Library announced it had acquired the Alvin Ailey American Dance Theater Archives, which will be jointly administered by the Library and the Theater. The collection includes Ailey's personal papers, 8,500 photographs that document many of Ailey's ballets, films and audiotapes. ... The Library announced on December 2, 2005, that it had acquired the papers of Al Neuharth, the founder of *USA Today*, the Newseum, and former chairman of Gannett Company, Inc.

LIBRARY OF CONGRESS WEBSITE:

World War II situation maps documenting troop positions in Western Europe from D-Day to July 26, 1945, were added to the American Memory site on February 3, 2006. The collection includes 416 maps and 115 reports ... Materials from 23 digitized collections donated by African-American veterans to the Veterans History Project were added to its site on February 1, 2006. ... More than 130 items from the Rosaleen Moldenhauer Archives, a rich source of information relating to western music, were placed on the American Memory site on January 20, 2006. The site also includes essays discussing individual items and a finding aid to the collection. ... On December 13, 2005 a new addition to the Global Gateway site was added in collaboration with the Mamma Haidara Commemorative Library of

Timbuktu. "Islamic Manuscripts from Mali" includes twenty-two manuscripts by various authors on such topics as commerce, Islamic law, and slavery. ... Google announced that it was donating \$3 million to an initiative by the Library to build a World Digital Library.

COPYRIGHT: On January 9, 2006, the Library of Congress released a report on copyright issues relating to the digital preservation and dissemination of commercial sound recordings created prior to 1972, which are not covered by federal copyright law but by state law. The report concluded that, in spite of the variations among state laws, activities allowed under federal copyright law under fair use and special library privileges would likely not be actionable under state laws. ... The same month the Library released a report on "orphan works," which recommended amending the Copyright Act to provide clearly stated requirements for a "reasonably diligent" search and limiting remedies if a user proves that such a search was conducted. See <http://www.copyright.gov/orphan/>.

FY 2007 NHPRC Funding

The Executive Budget for Fiscal Year 2007 once again requests zero dollars for the National Historical Publications and Records Commission (NHPRC). Georgia benefits greatly from this program—the only federal program that focuses on grants to *records* and *records repositories*. We urge you to **help save NHPRC and ask Congress to appropriate \$20 million in FY07.**

Please visit the Friends of the Georgia Archives wiki (<http://foga.pbwiki.com/>) for complete information and suggestions about how you can help. Time is running out!